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MCO 1510.60B
C461TP
17 Dec 03

MARINE CORPS ORDER 1510.60B

From: Commandant of the Marine Corps
To: Distribution List

Subj: INDIVIDUAL TRAINING STANDARDS (ITS) SYSTEM FOR MOS 8511 DRILL
INSTRUCTOR

Ref: (a) MCO 1510.34A
(b) MCO 1553.1B
(c) MCO 1553.2
(d) MCO 1553.3
(e) MCO 3500.27

Encl: (1) Description of an Individual Training Standard
(2) Management of Individual Training Standards
(3) Summary/Index of Individual Training Standards
(4) Common Individual Training Standards
(5) Training Support
(6) Individual Training Standards
(7) Summary/Index of Individual Training Standards by Specific Category
(MOJT, DL, PST)

1. Purpose. To publish revised Individual Training Standards (ITS) at enclosures (1) through (7) for Military Occupational Specialty 8511, Drill Instructor.

2. Cancellation. MCO 1510.60A is superceded effective the

3. Background

a. The references establish the system used to publish all training standards, provide policy, and assign training responsibilities, especially as applied to the Systems Approach to Training (SAT).

b. ITSs establish the training requirements for all Marines in the same occupational field (OccFld), Military Occupational Specialty (MOS), or billet. They provide a foundation upon which unit commanders, Functional Learning Center (FLC) directors, and distance learning (DL) developers build training packages for individual Marines as part of unit training plans or formal courses of instruction.

c. ITSs represent the skills that contribute to the unit mission as expressed in the Mission Performance Standards (MPS). Changes to doctrine or force structure or the introduction of new weapons or equipment may necessitate revision of this Order.

4. Summary of Revision. The order captures the tasks required under the Marine Corps Common Skills (MCCS) Program. Changes in this order reflect the acceptance of Drill Instructor School as Professional Military Education (in grade), incorporates the changes necessitated by the addition of the Crucible, and incorporates the requirements of instruction in our Core Values, the Marine Corps Martial Arts Program (MCMAP), and other initiatives undertaken since the last revision.

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5. Information

a. ITSS are used by unit commanders, FLC directors, and DL developers to design, develop, conduct, and evaluate the individual training of Marines. Unit commanders are responsible for the sustainment of all individual tasks that have been deemed, through analysis, to support the unit's Mission Essential Task List (METL). Unit commanders can, therefore, use the tasks contained in this Order as the basis of individual training through Managed On-the-Job Training (MOJT), instruction in unit-level schools, or incorporation in their training plans. FLC directors and DL developers will derive Terminal Learning Objectives (TLO) and Enabling Learning Objectives (ELO) from the tasks, conditions, standards, and performance steps of each associated ITS. Task lists reported on Course Descriptive Data (CDD) submissions will consist of tasks contained in this Order that are designated for training at the appropriate level in the FLC. Task lists reported on Distance Learning Descriptive Data (DLDD) submissions will consist of tasks contained in this Order that are designated for DL training at the appropriate level.

b. Unit commanders and FLC directors are responsible for reviewing their training programs per reference (e) and making interventions that reduce risk to acceptable levels.

6. Action

a. Commanding General, Marine Corps Combat Development Command (CG, MCCDC)

(1) Ensure all FLCs use this Order to train personnel to the standards required by grade and MOS.

(2) Ensure the Marine Corps Institute (MCI) and the Combat Visual Information Center (CVIC) provide standardized performance support tools (PST) and other training support requirements to facilitate training in units.

(3) Review, revise, and manage the upkeep of this Order in coordination with Operating Force and Supporting Establishment commanders and MOS Specialists/OccFld Managers.

(4) Ensure the Combat Development System identifies and mitigates the impact on training, by MOS and ITS, of all new equipment.

b. Commanders, Marine Forces, Commanding Generals, Operating Forces/Supporting Establishment Commands, and Commanders of Separate Organizations not Commanded by a General Officer

(1) Use this Order as part of the Systems Approach to Training process for Drill Instructor training.

(2) Conduct MOJT programs and/or instruction to train Marines using the tasks to form the basis of initial, sustainment, or refresher training in units both for Drill Instructor and command training plans.

7. Sustainment Training. Sustainment intervals in this order may be modified by Commanding Generals, MCRD to account for refresher/reinforcement training.

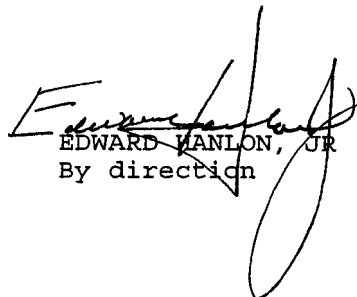
8. Uniform, Clothing, and Equipment. The uniform, clothing and equipment required for each task may be modified by the Commanding General, Marine Corps Recruit Depot, based on climate, equipment availability or other reason.

a. The terms 782-gear and Individual Combat Equipment are used synonymously.

9. Coordination with Marine Corps Common Skills. This order utilizes the same duty areas defined in MCO 1510.89, Marine Corps Common Skills, for ease of reference and administrative efficiency. The Task Alignment indicated in MCO 1510.89 defines the duty areas included in this order.

10. Submission of Recommendations and Requirements. Recommendations concerning the content of this Order are invited. Submit recommendations for additions, deletions, or modifications to CG, MCCDC (C461) via the chain of command.

11. Reserve Applicability. This Order is applicable to the Marine Corps Reserve.


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By direction

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DESCRIPTION OF AN INDIVIDUAL TRAINING STANDARD

1. ITS Designator. Each ITS has a unique three-part identifier that represents an MOS (or billet), a duty (or functional) area within that MOS, and a specific task included in that duty area. Each part is separated by periods. An example of an ITS Designator is 0311.02.08.

a. The first four positions ("0311" in the example above) represent the MOS or billet. For any ITS associated with an official MOS, the four digits must be identical to those assigned to the MOS in MCO P1200.7 (MOS Manual).

b. The middle two positions ("02" in the example above) represent the duty or functional area. Duty areas within a given MOS are assigned Arabic numerals. Duty areas 1 through 9 are always preceded by a leading zero. In the example above, "02" represents the second duty area under MOS 0311.

c. The last two positions ("08" in the example above) represent a specific task. Tasks within a specific duty or functional area are assigned Arabic numerals. Tasks 1 through 9 are always preceded by a leading zero. In the example above, "08" represents one task within the second duty area under MOS 0311.

2. ITS Components. There are six basic components of an ITS, five of which are mandatory:

a. Task. The task describes a specific and necessary behavior expected of a Marine in a particular MOS or billet. It is a clearly stated, performance-oriented action requiring a learned skill. Skills that "make" a Marine or qualify that Marine for an MOS are designated as "Core." Those advanced skills that are mission, grade, or billet specific are designated as "Core Plus."

b. Condition(s). This portion of the ITS describes the equipment, manuals, assistance/supervision, special physical demands, environmental conditions, and location affecting a Marine's performance of the task under real-world circumstances.

c. Standard(s). This portion of the ITS describes the level of proficiency to which the individual must perform the task.

d. Performance Steps. Collectively, the performance steps represent the logical sequence of actions required of the Marine to perform the task to standard. These actions are typically detailed in the references.

e. Reference(s). References are doctrinal publications, technical manuals, and other publications upon which the ITS and its performance steps are based. They should be readily available and provide detail to the procedures that are only summarized in the performance steps.

f. Administrative Instructions (Optional). Administrative instructions provide the trainer/instructor with special required or recommended circumstances, including safety precautions, relating to the training or execution of the task. These instructions may also clarify the meaning of the task.

3. ITS Training

a. Initial Training Setting. All ITSs are assigned an initial training setting

that includes a specific location for initial instruction [Functional Learning Center (FLC) or Managed On-The-Job Training (MOJT)], a sustainment factor (number of months between evaluation or retraining to maintain the proficiency required by the standard), and a "Required By" grade (the lowest grade at which task proficiency is required).

b. Training Materiel (Optional). Training materiel includes all training devices, simulators, aids, equipment, and materials [except ammunition, distance learning (DL) products, and performance support tools (PST)] required or recommended to properly train the task under the specified conditions and to the specified standard.

c. Ammunition (Optional). This section includes any ammunition, explosives, and/or pyrotechnics required for proper training of the ITS.

d. Distance Learning Product(s) (Optional). This section includes a list of any currently available or planned DL products designed to provide training related to this task.

e. Performance Support Tool(s) (Optional). This section includes a list of any currently available or planned PSTs designed to provide training related to this task.

MANAGEMENT OF INDIVIDUAL TRAINING STANDARDS

1. ITS Use

a. ITSs form the basis for all individual training in Functional Learning Centers (FLC) and units. They are written for all MOSs in order to specify the critical skills required by units of their individual Marines in support of the unit's combat missions as defined in the unit's Mission Essential Task List (METL).

b. FLC directors are responsible for reviewing all ITSs marked for initial training at the FLC. They must conduct courses of instruction on those ITSs appropriate for their student populations in terms of grade or rank. The task portion of each ITS taught in a given course must appear in the Task List (Item 24) of the CDD for that course. In accordance with the Systems Approach to Training (SAT), a Program of Instruction (POI) must also be developed for the course.

c. ITSs provide measures of performance that can be used by unit commanders to diagnose individual deficiencies and design training. Noted deficiencies should be scheduled for remediation on training plans or through Managed On-The-Job Training (MOJT), as appropriate.

d. A Marine should continue to receive instruction on ITSs that support the unit's METL. Individual training cannot cease upon graduation from the FLC because FLCs cannot prepare every Marine to serve in every billet. Individuals should be given opportunities in the unit to gain experience and responsibility as quickly as possible.

2. ITS Maintenance

a. A relationship exists between ITSs and the threat to Marine forces. Changes in the threat often trigger corresponding changes in our weapons, equipment, or doctrine, which then necessitate producing new or updated training standards. Such action requires a team effort on the part of the operating forces, the FLCs, and staff agencies at both Headquarters, U.S. Marine Corps and the Marine Corps Combat Development Command (MCCDC).

b. ITSs are ultimately validated by unit commanders and FLC directors. Records of Proceedings (ROP) resulting from Course Content Review Boards (CCRB) conducted by FLCs are particularly well suited for recommending revisions. The ROP should contain a justification for each proposed addition, deletion, or change and should accompany any request to obtain authority to depart from the currently published ITSs. Unit commanders can recommend changes through participation in a school's CCRB or directly via the chain of command. Unless significant changes warrant earlier action, ITS orders are revised and republished on a 4-year cycle.

c. ITS management is a dynamic process involving user maintenance as the key to refining standards to best serve unit missions. ITS users should evaluate whether ITSs support or fail to support an MOS, and ITS components should be examined for realism and pertinence. Users are encouraged to submit recommended changes to published ITSs through the chain of command.

3. ITS Numbering. ITSs in this order reflect the numbering system, as close as possible, of the current version of the Marine Corps Common Skills Order (MCCS), Vol I.

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ITSs may not be numbered sequentially in order to preserve the trail back to the common skill.

SUMMARY/INDEX OF INDIVIDUAL TRAINING STANDARDS

1. General. This enclosure is a summary listing of all ITS tasks grouped by MOS and Duty Area.
2. Format. The columns are as follows:
 - a. SEQ. Sequence Number. This number dictates the order in which tasks for a given duty area are displayed.
 - b. TASK. ITS Designator. This is the permanent designator assigned to the task when it is created.
 - c. TITLE. ITS Task Title.
 - d. CORE. An "X" appears in this column when the task is designated as a "Core" task required to "make" a Marine and qualify that Marine for the appropriate MOS. The absence of an "X" indicates that this is an advanced ("Core Plus") task that is mission, grade, or billet specific.
 - e. FLC. Functional Learning Center. An "X" appears in this column when the FLC is designated as the initial training setting. The absence of an "X" indicates that the initial training is accomplished through Managed On-The-Job Training (MOJT).
 - f. DL. Distance Learning Product. An "X" in this column indicates that at least one DL product is associated with this task. Consult enclosure (6) for details.
 - g. PST. Performance Support Tool. An "X" in this column indicates that at least one PST is associated with this task. Consult enclosure (6) for details.
 - h. SUS. Sustainment Training Period. An entry in this column represents the number of months between evaluation or retraining by the unit to maintain the proficiency required by the standard, provided the task supports the unit's METL.
 - i. REQ BY. Required By. An entry in this column depicts the lowest grade required to demonstrate proficiency in this task.
 - j. PAGE. Page Number. This column lists the number of the page in enclosure (6) that contains detailed information concerning this task.

SEQ	TASK	TITLE	CORE	FLC	DL	PST	SUS	REQ	BY	PAGE
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MOS 8511, DRILL INSTRUCTOR

DUTY AREA 01 - MILITARY JUSTICE AND THE LAW OF WAR

1)	8511.01.01	INSTRUCT THE MILITARY'S JUSTICE SYSTEM	X	X	X		12	Sgt		6-A-1
2)	8511.01.02	INSTRUCT THE OFFENSES PUNISHABLE UNDER THE ARTICLES OF THE UCMJ	X	X	X		12	Sgt		6-A-1
3)	8511.01.03	INSTRUCT THE FORMS OF PUNISHMENT THAT MAY BE IMPOSED FOR VIOLATIONS OF THE UCMJ	X	X	X		12	Sgt		6-A-2
4)	8511.01.04	INSTRUCT THE TYPES OF COURTS-MARTIALS	X	X	X		12	Sgt		6-A-3

SEQ	TASK	TITLE	CORE	FLC	DL	PST	SUS	REQ	BY	PAGE
5)	8511.01.05	INSTRUCT ARTICLE 31, RIGHTS OF THE ACCUSED	X	X	X		12	Sgt		6-A-3
6)	8511.01.06	INSTRUCT ARTICLE 15, NON-JUDICIAL PUNISHMENT (NJP)	X	X	X		12	Sgt		6-A-4
7)	8511.01.07	INSTRUCT THE PROBLEM SOLVING METHODS AVAILABLE TO ALL MARINES	X	X	X		12	Sgt		6-A-4
8)	8511.01.08	INSTRUCT THE TYPES OF DISCHARGES	X	X	X		12	Sgt		6-A-5
9)	8511.01.09	INSTRUCT THE LAW OF WAR	X	X	X		12	Sgt		6-A-6
<u>DUTY AREA 02 - MARINE CORPS ORGANIZATION, HISTORY, CUSTOMS AND COURTESIES</u>										
1)	8511.02.01	INSTRUCT THE MARINE CORPS MISSION	X	X			12	Sgt		6-A-7
2)	8511.02.02	INSTRUCT HOW TO IDENTIFY SIGNIFICANT EVENTS IN MARINE CORPS HISTORY	X	X			12	Sgt		6-A-7
3)	8511.02.03	INSTRUCT HOW TO IDENTIFY THE HISTORICAL SIGNIFICANCE OF MARINE CORPS UNIFORM ITEMS	X	X			12	Sgt		6-A-7
4)	8511.02.04	INSTRUCT COMMON TERMS, SAYINGS, AND QUOTATIONS USED IN THE MARINE CORPS	X	X			12	Sgt		6-A-8
5)	8511.02.05	INSTRUCT MILITARY COURTESIES AND HONORS	X	X			12	Sgt		6-A-9
6)	8511.02.06	INSTRUCT THE COLORS, STANDARDS, AND GUIDONS	X	X			12	Sgt		6-A-9
7)	8511.02.08	INSTRUCT THE LOCATION OF THE MARINE DIVISIONS, AIRCRAFT WINGS, AND FORCE SERVICE SUPPORT GROUPS (FSSGS)	X	X			12	Sgt		6-A-10
8)	8511.02.09	INSTRUCT THE COMPONENTS OF DIFFERENT MARINE AIR-GROUND TASK FORCE (MAGTF) ORGANIZATIONS	X	X			12	Sgt		6-A-10
<u>DUTY AREA 03 - CLOSE ORDER DRILL</u>										
1)	8511.03.01	INSTRUCT THE FIVE PURPOSES OF CLOSE ORDER DRILL	X	X			12	Sgt		6-A-12
2)	8511.03.02	INSTRUCT INDIVIDUAL DRILL MOVEMENTS WITH OR WITHOUT ARMS	X	X			12	Sgt		6-A-12
3)	8511.03.03	INSTRUCT INDIVIDUAL ACTIONS IN PLATOON LEVEL DRILL	X	X			12	Sgt		6-A-13
4)	8511.03.04	INSTRUCT THE MANUAL OF THE GUIDON	X	X			12	Sgt		6-A-13
5)	8511.03.05	DRILL A PLATOON	X	X			12	Sgt		6-A-13
6)	8511.03.06	EXECUTE SWORD MANUAL	X	X			12	Sgt		6-A-14
<u>DUTY AREA 04 - MARINE CORPS UNIFORMS, CLOTHING, AND EQUIPMENT</u>										
1)	8511.04.01	INSTRUCT HOW TO MAINTAIN MILITARY CLOTHING	X	X			12	Sgt		6-A-15
2)	8511.04.02	INSTRUCT HOW TO MAINTAIN INDIVIDUAL EQUIPMENT	X	X	X		12	Sgt		6-A-15
3)	8511.04.03	INSTRUCT HOW TO WEAR AUTHORIZED UNIFORM(S)	X	X	X		12	Sgt		6-A-16
4)	8511.04.04	INSTRUCT HOW TO WEAR INDIVIDUAL EQUIPMENT	X	X	X		12	Sgt		6-A-16
5)	8511.04.05	INSTRUCT HOW TO MAINTAIN PERSONAL APPEARANCE	X	X	X		12	Sgt		6-A-17
6)	8511.04.06	INSTRUCT HOW TO MAINTAIN STANDARDS FOR CIVILIAN ATTIRE	X	X	X		12	Sgt		6-A-17

SEQ	TASK	TITLE	CORE	FLC	DL	PST	SUS	REQ	BY	PAGE
7)	8511.04.07	INSTRUCT HOW TO PREPARE FOR A PERSONNEL INSPECTION	X	X	X		12	Sgt		6-A-18
8)	8511.04.08	INSTRUCT HOW TO PREPARE FOR A CLOTHING AND EQUIPMENT INSPECTION	X	X	X		12	Sgt		6-A-19
9)	8511.04.09	INSTRUCT THE CLASSIFICATIONS OF MARINE CORPS AWARDS	X	X	X		12	Sgt		6-A-19

DUTY AREA 05 - MARINE CORPS LEADERSHIP

1)	8511.05.01	INSTRUCT MARINE CORPS LEADERSHIP	X	X	X		12	Sgt		6-A-21
2)	8511.05.02	INSTRUCT THE DEFINITION OF COMBAT	X	X	X		12	Sgt		6-A-21
3)	8511.05.03	INSTRUCT THE ELEMENTS USUALLY ENCOUNTERED IN A COMBAT ENVIRONMENT	X	X	X		12	Sgt		6-A-22
4)	8511.05.04	INSTRUCT THE STRESSES OF COMBAT	X	X	X		12	Sgt		6-A-22
5)	8511.05.05	INSTRUCT THE MARINE CORPS PRINCIPLES FOR OVERCOMING FEAR	X	X	X		12	Sgt		6-A-23
6)	8511.05.06	MANAGE STRESS IN AN ACCESSION ENVIRONMENT	X	X			12	Sgt		6-A-23
7)	8511.05.07	DISCUSS MENTORING	X	X	X		12	Sgt		6-A-24
8)	8511.05.08	IDENTIFY PROBLEM RECRUITS	X	X			12	Sgt		6-A-24
9)	8511.05.09	IDENTIFY A POTENTIAL SUICIDE	X	X			12	Sgt		6-A-25
10)	8511.05.10	COUNSEL PERSONNEL	X	X			12	Sgt		6-A-26

DUTY AREA 06 - SUBSTANCE ABUSE

1)	8511.06.01	INSTRUCT THE MARINE CORPS POLICY ON THE USE OF ILLEGAL DRUGS	X	X	X		12	Sgt		6-A-27
2)	8511.06.02	INSTRUCT THE PROGRAM CREATED TO COMBAT THE USE OF ILLEGAL DRUGS	X	X	X		12	Sgt		6-A-27
3)	8511.06.03	INSTRUCT THE MARINE CORPS POLICY ON ALCOHOL ABUSE	X	X	X		12	Sgt		6-A-28
4)	8511.06.04	INSTRUCT THE INDICATORS OF ALCOHOL ABUSE	X	X	X		12	Sgt		6-A-28
5)	8511.06.05	INSTRUCT THE MEDICAL HAZARDS OF TOBACCO USE	X	X	X		12	Sgt		6-A-29

DUTY AREA 07 - TROOP INFORMATION

1)	8511.07.01	INSTRUCT THE MARINE CORPS EDUCATION PROGRAMS	X	X	X		12	Sgt		6-A-30
2)	8511.07.02	INSTRUCT THE TYPES OF AUTHORIZED ABSENCE	X	X	X		12	Sgt		6-A-31
3)	8511.07.03	INSTRUCT THE AGENCIES THAT PROVIDE MARINES WITH ASSISTANCE FOR PERSONAL AND FAMILY PROBLEMS	X	X	X		12	Sgt		6-A-31
4)	8511.07.04	INSTRUCT THE FACTORS AFFECTING CAREER DEVELOPMENT	X	X	X		12	Sgt		6-A-32
5)	8511.07.05	INSTRUCT THE MARINE CORPS POLICY ON SEXUAL HARASSMENT	X	X	X		12	Sgt		6-A-32
6)	8511.07.06	INSTRUCT THE MARINE CORPS POLICY ON EQUAL OPPORTUNITY	X	X	X		12	Sgt		6-A-33
7)	8511.07.07	INSTRUCT THE MARINE CORPS POLICY ON HAZING	X	X	X		12	Sgt		6-A-33
8)	8511.07.08	INSTRUCT THE MARINE CORPS POLICY ON FRATERNIZATION	X	X			12	Sgt		6-A-34
9)	8511.07.09	INSTRUCT SEXUALLY TRANSMITTED DISEASES (STD'S)	X	X			12	Sgt		6-A-34

SEQ	TASK	TITLE	CORE	FLC	DL	PST	SUS	REQ	BY	PAGE
10)	8511.07.10	INSTRUCT THE OCCUPATIONAL FIELD (OCCFLD) AND MILITARY OCCUPATIONAL SPECIALTY (MOS) SYSTEM	X	X			12	Sgt		6-A-35
11)	8511.07.11	INSTRUCT THE ISSUES CONCERNING PREGNANCY AND PARENTHOOD	X	X			12	Sgt		6-A-35
12)	8511.07.12	INSTRUCT OPERATIONAL RISK MANAGEMENT (ORM)	X	X			12	Sgt		6-A-36
13)	8511.07.13	INSTRUCT THE RISK ASSESSMENT MATRIX	X	X			12	Sgt		6-A-36
14)	8511.07.14	INSTRUCT THE STEPS NECESSARY IN THE PREVENTION OF SUICIDE	X	X			12	Sgt		6-A-37
15)	8511.07.15	INSTRUCT THE MARINE CORPS POLICY ON HOMOSEXUAL CONDUCT	X	X			12	Sgt		6-A-37
16)	8511.07.16	INSTRUCT RAPE PREVENTION	X	X			12	Sgt		6-A-38
<u>DUTY AREA 09 - FORCE PROTECTION AND INTERIOR GUARD</u>										
1)	8511.09.01	INSTRUCT THE MISSION OF THE INTERIOR GUARD	X	X			12	Sgt		6-A-40
2)	8511.09.02	INSTRUCT THE ELEVEN GENERAL ORDERS	X	X			12	Sgt		6-A-40
3)	8511.09.03	INSTRUCT PROCEDURES FOR STANDING A SENTRY POST	X	X	X		12	Sgt		6-A-41
4)	8511.09.04	INSTURCT THE COMPOSITION OF THE INTERIOR GUARD	X	X			12	Sgt		6-A-41
5)	8511.09.05	INSTRUCT DEADLY FORCE	X	X			12	Sgt		6-A-42
6)	8511.09.06	INSTRUCT THE CHARACTERISTICS OF TERRORISM	X	X	X		12	Sgt		6-A-42
7)	8511.09.07	INSTRUCT THE SELF-PROTECTION MEASURES AGAINST TERRORIST ATTACKS	X	X			12	Sgt		6-A-43
8)	8511.09.08	INSTRUCT A MARINE TO IDENTIFY IMMEDIATE ACTIONS FOR SAFEGUARDING SUSPECTED CLASSIFIED AND COMMUNICATIONS SECURITY (COMSEC) MATERIAL	X	X			12	Sgt		6-A-43
<u>DUTY AREA 10 - CODE OF CONDUCT</u>										
1)	8511.10.01	INSTRUCT THE ARTICLES OF THE CODE OF CONDUCT	X	X			12	Sgt		6-A-45
2)	8511.10.02	INSTRUCT THE RIGHTS OF A PRISONER OF WAR (POW)	X	X			12	Sgt		6-A-45
3)	8511.10.03	INSTRUCT THE OBLIGATIONS OF A PRISONER OF WAR (POW)	X	X			12	Sgt		6-A-46
<u>DUTY AREA 11 - INDIVIDUAL WEAPONS</u>										
1)	8511.11.01	INSTRUCT HOW TO PERFORM WEAPONS HANDLING PROCEDURES WITH THE M16A2 SERVICE RIFLE	X	X	X		12	Sgt		6-A-47
2)	8511.11.02	INSTRUCT HOW TO MAINTAIN THE M16A2 SERVICE RIFLE	X	X			12	Sgt		6-A-48
3)	8511.11.03	INSTRUCT HOW TO ENGAGE TARGETS WITH THE M16A2 SERVICE RIFLE	X	X			12	Sgt		6-A-48
4)	8511.11.04	INSTRUCT HOW TO ZERO THE M16A2 SERVICE RIFLE	X	X			12	Sgt		6-A-49
5)	8511.11.05	INSTRUCT HOW TO ENGAGE STATIONARY TARGETS WITH THE M16A2 SERVICE RIFLE AT KNOWN DISTANCES	X	X			12	Sgt		6-A-49

SEQ	TASK	TITLE	CORE	FLC	DL	PST	SUS	REQ	BY	PAGE
6)	8511.11.06	INSTRUCT HOW TO ENGAGE TARGETS OF LIMITED EXPOSURE (TIME) WITH THE M16A2 SERVICE RIFLE	X	X			12	Sgt		6-A-50
7)	8511.11.07	INSTRUCT HOW TO ENGAGE TARGETS DURING LOW LIGHT AND DARKNESS WITH THE M16A2 SERVICE RIFLE	X	X			12	Sgt		6-A-51
8)	8511.11.08	INSTRUCT HOW TO ENGAGE TARGETS WITH THE M16A2 SERVICE RIFLE WHILE WEARING THE FIELD PROTECTIVE MASK	X	X			12	Sgt		6-A-51
9)	8511.11.09	INSTRUCT HOW TO ENGAGE MULTIPLE TARGETS WITH THE M16A2 SERVICE RIFLE	X	X			12	Sgt		6-A-52
10)	8511.11.10	INSTRUCT HOW TO ENGAGE MOVING TARGETS WITH THE M16A2 SERVICE RIFLE	X	X			12	Sgt		6-A-53
11)	8511.11.11	INSTRUCT HOW TO ENGAGE TARGETS AT UNKNOWN DISTANCES WITH THE M16A2 SERVICE RIFLE	X	X			12	Sgt		6-A-54
12)	8511.11.12	INSTRUCT THE CHARACTERISTICS, NOMENCLATURE, AND FUNCTIONING OF THE M16A2 SERVICE RIFLE	X	X			12	Sgt		6-A-54

DUTY AREA 13 - SCOUTING AND PATROLLING

1)	8511.13.01	INSTRUCT HOW TO PERFORM UNAIDED DAY AND NIGHT OBSERVATION TECHNIQUES	X	X	X		12	Sgt		6-A-56
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DUTY AREA 17 - COMBAT CONDITIONING AND CONTINUING ACTIONS

1)	8511.17.01	INSTRUCT HOW TO MARCH UNDER A COMBAT LOAD	X	X			12	Sgt		6-A-57
2)	8511.17.02	INSTRUCT HOW TO PREPARE INDIVIDUAL COMBAT EQUIPMENT (ICE)	X	X			12	Sgt		6-A-57
3)	8511.17.03	INSTRUCT HOW TO CAMOUFLAGE ONE'S SELF AND INDIVIDUAL COMBAT EQUIPMENT (ICE)	X	X	X		12	Sgt		6-A-57
4)	8511.17.04	INSTRUCT HOW TO CONSTRUCT FIELD SHELTERS	X	X			12	Sgt		6-A-58
5)	8511.17.05	INSTRUCT HOW TO PERFORM INDIVIDUAL FIELD HYGIENE	X	X			12	Sgt		6-A-58
6)	8511.17.06	INSTRUCT HOW TO PERFORM INDIVIDUAL MOVEMENT	X	X	X		12	Sgt		6-A-59
7)	8511.17.09	INSTRUCT HOW TO REACT TO INDIRECT FIRE	X	X			12	Sgt		6-A-60

DUTY AREA 20 - NBC DEFENSE

1)	8511.20.01	SUPERVISE CONDUCT OF MASK CONFIDENCE EXERCISE	X	X			12	Sgt		6-A-61
2)	8511.20.02	INSTRUCT HOW TO MAINTAIN THE M40 FIELD PROTECTIVE MASK	X	X			12	Sgt		6-A-61
3)	8511.20.03	INSTRUCT HOW TO DON THE M40 FIELD PROTECTIVE MASK WITH HOOD	X	X			12	Sgt		6-A-62

DUTY AREA 21 - FIRST AID

1)	8511.21.01	INSTRUCT HOW TO PERFORM THE FOUR BASIC LIFE SAVING STEPS	X	X			12	Sgt		6-A-63
2)	8511.21.02	INSTRUCT HOW TO PERFORM TREATMENT FOR BURNS	X	X			12	Sgt		6-A-63

SEQ	TASK	TITLE	CORE	FLC	DL	PST	SUS	REQ	BY	PAGE
3)	8511.21.03	INSTRUCT HOW TO APPLY A PRESSURE DRESSING	X	X			12	Sgt		6-A-64
4)	8511.21.04	INSTRUCT HOW TO APPLY A SPLINT TO A FRACTURE	X	X			12	Sgt		6-A-64
5)	8511.21.05	INSTRUCT HOW TO APPLY A TOURNIQUET	X	X			12	Sgt		6-A-65
6)	8511.21.06	INSTRUCT HOW TO TREAT AN INSECT OR ANIMAL BITE	X	X			12	Sgt		6-A-65
7)	8511.21.07	INSTRUCT HOW TO EVACUATE A CASUALTY	X	X			12	Sgt		6-A-66
8)	8511.21.08	INSTRUCT HOW TO TREAT A CLIMATIC INJURY	X	X			12	Sgt		6-A-66
9)	8511.21.09	OBTAIN CARDIOPULMONARY RESUSCITATION (CPR) CERTIFICATION	X	X			12	Sgt		6-A-67

DUTY AREA 22 - PHYSICAL FITNESS

1)	8511.22.01	INSTRUCT PHYSICAL FITNESS	X	X	X		12	Sgt		6-A-68
2)	8511.22.02	CONDUCT A PHYSICAL TRAINING SESSION	X	X	X		12	Sgt		6-A-68
3)	8511.22.03	CONDUCT A CONDITIONING RUN	X	X	X		12	Sgt		6-A-69
4)	8511.22.04	CONDUCT AN OBSTACLE COURSE	X	X	X		12	Sgt		6-A-69
5)	8511.22.05	CONDUCT A CIRCUIT COURSE	X	X	X		12	Sgt		6-A-70
6)	8511.22.06	CONDUCT A CONFIDENCE COURSE	X	X	X		12	Sgt		6-A-70
7)	8511.22.07	CONDUCT THE COMBAT CONDITIONING COURSE	X	X	X		12	Sgt		6-A-71
8)	8511.22.08	CONDUCT A CONDITIONING HIKE	X	X	X		12	Sgt		6-A-71
9)	8511.22.09	SUPERVISE ROPE OPERATIONS	X	X	X		12	Cpl		6-A-72
10)	8511.22.10	SUPERVISE MARINE CORPS MARTIAL ARTS TRAINING	X	X			12	Sgt		6-A-73

DUTY AREA 24 - COMBAT WATER SURVIVAL

1)	8511.24.01	PERFORM COMBAT WATER SURVIVAL SKILLS	X	X	X		12	Sgt		6-A-75
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DUTY AREA 25 - AUTOMATED INFORMATION PROCESSING

1)	8511.25.01	UTILIZE AUTOMATED SYSTEMS FOR RECRUIT TRAINING MANAGEMENT	X	X			12	Sgt		6-A-76
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DUTY AREA 26 - CORE VALUES

1)	8511.26.01	INSTRUCT CORE VALUES	X	X			12	Sgt		6-A-77
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DUTY AREA 27 - THE CRUCIBLE

1)	8511.27.01	CONDUCT THE CRUCIBLE EVENT	X	X	X		12	Sgt		6-A-78
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DUTY AREA 28 - INSTRUCTIONAL TECHNIQUES

1)	8511.28.01	PREPARE FOR INSTRUCTION	X	X			12	Sgt		6-A-79
2)	8511.28.02	DELIVER A PERIOD OF INSTRUCTION	X	X			12	Cpl		6-A-79
3)	8511.28.03	LEAD A GUIDED DISCUSSION	X	X			12	Sgt		6-A-80

DUTY AREA 29 - RECRUIT TRAINING STANDARD OPERATING PROCEDURES (SOP)

1)	8511.29.01	COMPLETE RECRUIT TRAINING SOP CERTIFICATION	X	X			12	Sgt		6-A-82
2)	8511.29.02	EVALUATE RECRUITS	X	X			12	Sgt		6-A-82

SEQ	TASK	TITLE	CORE	FLC	DL	PST	SUS	REQ	BY	PAGE
3)	8511.29.03	CONDUCT TRAINING OF TRAINING ACCESSION PERSONNEL	X	X			12	Sgt		6-A-83

COMMON INDIVIDUAL TRAINING STANDARDS

DOES NOT APPLY TO THIS ORDER.

TRAINING SUPPORT

1. This enclosure summarizes five categories of training support by ITS for the entire OccFld:

Appendix A: References

Appendix B: Training Materiel

Appendix C: Ammunition, Explosives, and Pyrotechnics

Appendix D: Distance Learning Products

Appendix E: Performance Support Tools

2. If support identified in any appendix is not applicable to this OccFld, the appendix will include a statement to that effect.

REFERENCES

1. General. References are doctrinal publications, technical manuals, and other publications upon which an ITS and its performance steps are based. They should be readily available and provide the detailed procedures for accomplishing the task. This section includes a list of all reference publications associated with any task in this OccFld.

2. Format. The columns are as follows:

a. REFERENCES. This column summarizes all references associated with at least one ITS task in this OccFld.

b. TASK NUMBERS. A listing of all ITS tasks to which the corresponding reference is associated.

3. The Recruit Training SOP is common to all tasks.

<u>REFERENCES</u>	<u>TASK NUMBERS</u>
ADOPTION, Adoption, Life Cycle Books, P.O. Box 792, Lewiston, NY 14092, 1987	8511.07.11 8511.07.16
ARC SWIM/DIVE, American Red Cross Swimming and Diving, Mosby Lifeline, 1992	8511.24.01
BIRTH BOND, Hughes, Vergie. The Birth Bond, Avery Publishing Group Inc., 1983	8511.07.11 8511.07.16
CMC WHITE LETTER, CMC White Letter, 10-92	8511.26.01
CMS 4, Communications Security Material (CMS) Manual	8511.09.08
CONT GUIDE, A Guide to the Methods of Contraception, Ortho Pharmaceutical Corporation, 1979	8511.07.11 8511.07.16
CONTRA, Scriptographic Booklet by Channing L. Bete CO. What Everyone Should Know about Contraception, 1975	8511.07.11 8511.07.16
CSP 1, Cryptographic Security Policy and Procedures	8511.09.08
DOS-2630-48-82, Handbook on Terrorism, Security and Survival	8511.09.07
DSM-IV, Diagnostic and Statistical Manual of Mental Disorders	8511.05.09

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<u>REFERENCES</u>	<u>TASK NUMBERS</u>			
FM 21-15, Care and Use of Individual Clothing and Equipment	8511.04.01 8511.17.02	8511.04.02	8511.04.04	8511.04.08
FM 21-75, Combat Skills of the Soldier	8511.17.05	8511.17.09		
FM 22-100, Military Leadership	8511.26.01			
FM 90-6, Mountain Operations	8511.22.09			
FMFM 2-4, Counterintelligence	8511.09.08			
FMFM 6-5, Marine Rifle Squad	8511.17.09			
FMFM 7-14, Combating Terrorism	8511.09.06	8511.09.07		
FMFM 7-40, Helicopter insertion/Extraction	8511.22.09			
FMFRP 7-14A, The Individual's Guide for Understanding and Surviving Terrorism	8511.09.06			
FSIC, Instructional Management School, Formal School Instructor Curriculum	8511.28.01	8511.28.02	8511.28.03	
JAGINST 5800.7, Manual of the Judge Advocate General (JAGMAN)	8511.01.05	8511.01.06	8511.01.07	8511.01.08
LOCAL SOP, Local Standing Operating Procedure (SOP)	8511.20.01 8511.29.01	8511.21.09 8511.29.03	8511.25.01	8511.27.01
MANCTMAR, Manual For Courts Martial	8511.01.01 8511.01.05 8511.01.09	8511.01.02 8511.01.06	8511.01.03 8511.01.07	8511.01.04 8511.01.08
MCBUL 10120, Clothing Allowance for Enlisted Personnel	8511.04.01			
MCM, Marine Corps Manual	8511.01.01 8511.01.05 8511.02.01 8511.05.09 8511.26.01	8511.01.02 8511.01.06 8511.05.01 8511.05.10 8511.28.03	8511.01.03 8511.01.07 8511.05.06 8511.21.09 8511.29.02	8511.01.04 8511.01.08 8511.05.08 8511.25.01
MCO 1000.9_, Sexual Harassment	8511.07.08			
MCO 1500.52_, Marine Combat Water Survival Training	8511.24.01			
MCO 1500.54A, Marine Corps Martial Arts Program (MCMAP)	8511.22.10			
MCO 1510.25_, Troop Information Program	8511.07.08			

<u>REFERENCES</u>	<u>TASK NUMBERS</u>				
MCO 1530.11, Application for Nomination to the U.S. Naval Academy and Naval Academy Preparatory School	8511.07.01				
MCO 1553.1_, The Marine Corps Training and Education System	8511.28.01	8511.28.02	8511.29.02		
MCO 1560.15, Marine Corps Enlisted Commissioning Education Program (MECEP)	8511.07.01				
MCO 1560.21, Staff Noncommissioned Officer Degree Completion Program	8511.07.01				
MCO 1560.24, Broadened Opportunity for Officer Selection and Training (BOOST) Program	8511.07.01				
MCO 1560.25, Marine Corps Lifelong Learning Program	8511.07.01				
MCO 1560.28, Veterans Educational Assistance Benefits	8511.07.01				
MCO 1700.23, Request Mast	8511.01.07				
MCO 1700.28_, Hazing	8511.07.07	8511.07.08			
MCO 3120.8, Policy for the Organization of Fleet Marine Forces for Combat	8511.02.09				
MCO 3500.27_, Operational Risk Management	8511.07.12	8511.07.13			
MCO 5000.12, Marine Corps Policy on Pregnancy and Parenthood	8511.07.11	8511.07.16			
MCO 6200.4, Marine Corps Health Promotion Program: Semper Fit	8511.06.05				
MCO P1000.6, Assignment, Classification and Travel Systems Manual (ACTSMAN)	8511.07.04				
MCO P1020.34, Marine Corps Uniform Regulations	8511.02.03 8511.04.05	8511.02.05 8511.04.06	8511.04.01 8511.04.07	8511.04.03 8511.04.08	
MCO P1050.3, Regulations for Leave, Liberty and Administrative Absence	8511.07.02				
MCO P1070.12_, Marine Corps Individual Records Administration Manual	8511.07.04				
MCO P1200.7, Military Occupational Specialty (MOS) Manual	8511.07.10				

<u>REFERENCES</u>	<u>TASK NUMBERS</u>			
MCO P1400.32, Marine Corps Promotion Manual, Volume 2, Enlisted Promotions	8511.07.04			
MCO P1900.16_, Marine Corps Separation and Retirement Manual (MARCORSEPMAN)	8511.07.15			
MCO P5060.20, Drill and Ceremonies	8511.02.05 8511.03.03 8511.04.07	8511.02.06 8511.03.04	8511.03.01 8511.03.05	8511.03.02 8511.03.06
MCO P5300.12, Substance Abuse Program	8511.06.01	8511.06.02	8511.06.03	8511.06.04
MCO P6100.12, Marine Corps Physical Fitness Test and Body Composition Program Manual (MCPFTBCP)	8511.04.05 8511.22.04 8511.22.08	8511.22.01 8511.22.05 8511.22.09	8511.22.02 8511.22.06	8511.22.03 8511.22.07
MCRP 3-01A, Rifle Marksmanship	8511.11.01 8511.11.05 8511.11.09	8511.11.02 8511.11.06 8511.11.10	8511.11.03 8511.11.07 8511.11.11	8511.11.04 8511.11.08 8511.11.12
MCRP 3-02A, Physical Readiness Training for Combat	8511.17.01	8511.27.01		
MCRP 3-02B, Marine Corps Martial Arts	8511.22.10			
MCRP 3-02C, Marine Combat Water Survival	8511.24.01			
MCRP 3-02G, First Aid	8511.21.01 8511.21.05	8511.21.02 8511.21.06	8511.21.03 8511.21.07	8511.21.04 8511.21.08
MCRP 3-02H, Survival, Evasion, and Recovery	8511.17.04			
MCRP 3-0A, Unit Training Management Guide	8511.28.01	8511.28.03		
MCRP 3-0B, How to Conduct Training	8511.28.01	8511.28.03		
MCRP 4-11.1D, Field Hygiene and Sanitation	8511.17.05			
MCRP 5-12.1A, The Law of Land Warfare	8511.01.09	8511.10.02	8511.10.03	
MCRP 5-12D, Organization of Marine Corps Forces	8511.02.08			
MCRP 6-11B, Discussion Guide for Marine Corps Values	8511.01.09 8511.02.05 8511.05.02 8511.05.06 8511.05.10 8511.07.03 8511.21.09 8511.29.02	8511.02.02 8511.02.06 8511.05.03 8511.05.07 8511.06.01 8511.07.05 8511.25.01	8511.02.03 8511.04.09 8511.05.04 8511.05.08 8511.06.02 8511.07.06 8511.26.01	8511.02.04 8511.05.01 8511.05.05 8511.05.09 8511.06.03 8511.07.08 8511.28.03

<u>REFERENCES</u>	<u>TASK NUMBERS</u>			
MCRP 6-11C, Combat Stress	8511.07.14			
MCSATG, Marine Corps Systems Approach to Training Guide	8511.28.01	8511.28.02		
MCWP 3-11.3, Scouting and Patrolling	8511.13.01	8511.17.03	8511.17.06	
MCWP 3-37.2, Nuclear, Biological, and Chemical Protection	8511.20.01	8511.20.03		
NAVMC 2681, Code of U.S. Fighting Men	8511.10.01			
NAVMC 2691A, U.S. Marine Corps Interior Guard Manual	8511.09.01 8511.09.05	8511.09.02	8511.09.03	8511.09.04
NAVMEDCOM 6520.1, Evaluation and Disposition of Patients Presenting with Suicidal Ideation or Behavior	8511.05.09			
OPNAVINST 5510.1, Department of the Navy Information and Personnel Security Program Regulation	8511.09.08			
SAT GUIDE, USMC Systems Approach to Training (SAT) Guide	8511.29.02			
SECNAVINST 5430.93, Missions, Functions, and Responsibilities of Chief of Chaplains/Senior Chaplains	8511.05.09			
SECNAVINST 6222.1, General Military Training Program in the Prevention of Sexually Transmitted Diseases (STD)	8511.07.09			
SEX, Potter, Steve and Roach, Nancy. Sexuality, Commitment and Family, Teen Aid, W. 22 Mission, Spokane, WA 99201, 1984	8511.07.09	8511.07.11	8511.07.16	
SPTM, Suicide Prevention Training Manual, American Association of Suicidology	8511.05.09			
TC 19-16, Counteracting Terrorism on U.S. Army Installations	8511.09.07			
TM 05538C-10/1A, Operator's Manual, Rifle, 5.56mm, M16A2 W/E	8511.04.07	8511.11.02		
TM 3-4240-399-10, Operators Manual for Chemical-Biological Mask M40	8511.20.01	8511.20.02	8511.20.03	
TM-10120-15/1B, Uniform Fitting and Alteration	8511.04.01	8511.04.07		

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REFERENCES

TASK NUMBERS

WELLPREG, Samuals, Mike, and Nancy. The	8511.07.11	8511.07.16
Well Pregnancy Book, Summit Book, 1986		

TRAINING MATERIEL

1. General. Training materiel includes all training devices, simulators, aids, equipment, and materials [except ammunition, distance learning (DL) products, and performance support tools (PST)] required or recommended to properly train the task under the specified conditions and to the specified standard.

2. Format. The columns are as follows:

a. MATERIEL. This column summarizes all training materiel used in support of at least one ITS task in this OccFld.

b. TASK NUMBERS. A listing of all ITS tasks supported by the corresponding training support item in the Materiel column. An asterisk (*) precedes any task for which the training support item is mandatory for execution of the task.

<u>MATERIEL</u>	<u>TASK NUMBERS</u>
782 Gear Plus (782+)	*8511.22.10
Appropriate Instructional Setting	*8511.28.01 *8511.28.02
Black Leather Gloves	*8511.22.10
Curriculum Materials	*8511.28.01 *8511.28.02
Mouthpiece	*8511.22.10
Pugil Stick Protective Gear 1 (PPG1)	*8511.22.10
Pugil Sticks	*8511.22.10
Service Rifle	*8511.22.10
Sheathed Bayonet	*8511.22.10
Striking Pad	*8511.22.10
Training Knife	*8511.22.10
Training Stick	*8511.22.10
UOD	*8511.01.02
Utility Uniform	*8511.22.10

AMMUNITION, EXPLOSIVES, AND PYROTECHNICS

1. General. This table summarizes (by DODIC and Nomenclature) the ammunition, explosives, and/or pyrotechnics required to properly train all ITSs associated with this OccFld.

2. Format. Beneath each type of ammunition, the following information is contained in columns along with any pertinent comments:

a. TASK. A listing of all ITS tasks requiring that type of ammunition for proper execution.

b. INITIAL PROFICIENCY. The number of rounds required to support the initial proficiency training of the corresponding task.

c. PER ITERATION. The number of rounds required to support one iteration of the task.

d. ANNUAL SUSTAINMENT. The number of rounds required to maintain proficiency in the task on an annual basis. This is determined by dividing the "sustainment period" into 12 months and multiplying the result by the "per iteration" factor.

TASK	INITIAL PROFICIENCY	PER ITERATION	ANNUAL SUSTAINMENT
DODIC: A060 NOMENCLATURE: CTG 5.56MM, DUMMY			
8511.11.01	28.000 EA	28.000 EA	28.000 EA
NOTE: Dummy ammunition is considered non-expendable.			
DODIC: ISMT NOMENCLATURE: Indoor Sim Marks Trainer			
8511.11.03	0.000 EA	15.000 EA	15.000 EA
8511.11.05	0.000 EA	226.000 EA	226.000 EA
8511.11.06	0.000 EA	20.000 EA	20.000 EA
8511.11.08	0.000 EA	12.000 EA	12.000 EA
8511.11.09	0.000 EA	32.000 EA	32.000 EA
8511.11.10	0.000 EA	12.000 EA	12.000 EA
8511.11.11	0.000 EA	16.000 EA	16.000 EA

DISTANCE LEARNING PRODUCTS

1. General. This appendix includes a list of all currently available or planned distance learning (DL) products, including Marine Corps Institute (MCI) publications, designed to provide training related to any task in this OccFld.

2. Format. The columns are as follows:

a. DISTANCE LEARNING PRODUCTS. This column summarizes all DL products assigned to at least one ITS task in this OccFld.

b. TASK NUMBERS. A listing of all ITS tasks associated with the corresponding DL product.

3. The following Distance Learning Products (MCI) are common to all tasks:

- a. Sergeants Distance Education Program.
- b. Staff Noncommissioned Officer Career Nonresident Program.
- c. The Principles of Instruction for the Marine NCO.

<u>DISTANCE LEARNING PRODUCTS</u>	<u>TASK NUMBERS</u>			
MCI 0033, Fundamentals of Marine Corps Leadership	8511.09.03			
MCI 0112, Counseling for Marines	8511.05.07			
MCI 0143, Legal Administration Clerk	8511.01.01	8511.01.02	8511.01.03	8511.01.04
	8511.01.05	8511.01.06	8511.01.07	8511.01.08
	8511.01.09			
MCI 0210, Terrorism Awareness	8511.09.06			
MCI 0367, The Marine Marksman	8511.11.01			
MCI 0370, The Marine Rifleman: Combat Skills	8511.17.03	8511.17.06		
MCI 8200, Staff Noncommissioned Officers Advanced Distance Education Program	8511.04.02	8511.04.03	8511.04.04	8511.04.05
	8511.04.06	8511.04.07	8511.04.08	8511.04.09
	8511.05.01	8511.05.02	8511.05.03	8511.05.04
	8511.05.05	8511.06.01	8511.06.02	8511.06.03
	8511.06.04	8511.06.05	8511.07.01	8511.07.02
	8511.07.03	8511.07.04	8511.07.05	8511.07.06
	8511.07.07	8511.13.01	8511.22.01	8511.22.02
	8511.22.03	8511.22.04	8511.22.05	8511.22.06
	8511.22.07	8511.22.08	8511.22.09	8511.24.01
	8511.27.01			

PERFORMANCE SUPPORT TOOLS

DOES NOT APPLY TO THIS ORDER.

INDIVIDUAL TRAINING STANDARDS

1. General. This enclosure contains all of the ITSs for this OccFld, grouped by MOS. Each MOS is contained in a separate Appendix to Enclosure (6).

2. Format. For each ITS, the following elements of information are provided:

a. TASK. The task describes a specific and necessary behavior expected of a Marine in a particular MOS or billet. It is a clearly stated, performance-oriented action requiring a learned skill. Skills that "make" a Marine or qualify that Marine for the appropriate MOS are designated as "Core." Those advanced skills that are mission, grade, or billet specific are designated as "Core Plus."

b. CONDITION(S). This portion of the ITS describes the equipment, manuals, assistance/supervision, special physical demands, environmental conditions, and location affecting a Marine's performance of the task under real-world circumstances.

c. STANDARD(S). This portion of the ITS describes the level of proficiency to which the individual must perform the task.

d. PERFORMANCE STEPS. Collectively, the performance steps represent the logical sequence of actions required of the Marine to perform the task to standard. These actions are typically detailed in the references.

e. INITIAL TRAINING SETTING. All ITSs are assigned an initial training setting that includes a specific location for initial instruction [Functional Learning Center (FLC) or Managed On-The-Job Training (MOJT)], a sustainment factor (number of months between evaluation or retraining to maintain the proficiency required by the standard), and a "Required By" grade (the lowest grade at which task proficiency is required).

f. REFERENCE(S). References are doctrinal publications, technical manuals, and other publications upon which the ITS and its performance steps are based. They should be readily available and provide detail to the procedures that are only summarized in the performance steps.

g. TRAINING MATERIEL (Optional). Training materiel includes all training devices, simulators, aids, equipment, and materials [except ammunition, distance learning (DL) products, and performance support tools (PST)] required or recommended to properly train the task under the specified conditions and to the specified standard. Mandatory items are preceded by an asterisk(*).

h. AMMUNITION (Optional). This table, if present, depicts the ammunition, explosives, and/or pyrotechnics required for proper training of the ITS.

i. DISTANCE LEARNING PRODUCT(S) (Optional). This section includes a list of any currently available or planned DL products designed to provide training related to this task.

j. PERFORMANCE SUPPORT TOOL(S) (Optional). This section includes a list of any currently available or planned PSTs designed to provide training related to this task.

k. ADMINISTRATIVE INSTRUCTIONS (Optional). Administrative instructions provide the trainer/instructor with special required or recommended circumstances, including safety

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precautions, relating to the training or execution of the task. These instructions may also clarify the meaning of the task.

MOS 8511, DRILL INSTRUCTOR

DUTY AREA 01 - MILITARY JUSTICE AND THE LAW OF WAR

Tasks in this duty area emphasize the critical aspects of Military and the Law of War . Areas of focus include the Military Justice Sytem, Courts-Martial, Nonjudicial Punishment and types of discharges.

TASK: 8511.01.01 (CORE) INSTRUCT THE MILITARY'S JUSTICE SYSTEM

CONDITION(S): Given personnel to be trained and with the aid of references.

STANDARD(S): Per the references.

PERFORMANCE STEPS:

1. Instruct the purpose of Military Law.
2. Instruct who is empowered to uphold the UCMJ.
3. Instruct to whom the UCMJ applies to.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MANCTMAR, Manual For Courts Martial
2. MCM, Marine Corps Manual

DISTANCE LEARNING PRODUCT(S):

1. MCI 0143, Legal Administration Clerk

TASK: 8511.01.02 (CORE) INSTRUCT THE OFFENSES PUNISHABLE UNDER THE ARTICLES OF THE UCMJ

CONDITION(S): Given personnel to be trained and with the aid of references.

STANDARD(S): Per the references.

PERFORMANCE STEPS:

1. Instruct Article 86, Absent Without Leave.
2. Instruct Article 89, Disrespect Toward a Superior Commissioned Officer.
3. Instruct Article 90, Assault on or Willfully Disobey a Superior Commissioned Officer.
4. Instruct Article 91, Insubordinate Conduct toward a Warrant Officer, Noncommissioned Officer, or Petty Officer.

5. Instruct Article 121, Larceny and Wrongful Appropriation.
6. Instruct Article 128, Assault.
7. Instruct Article 134, General Article.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MANCTMAR, Manual For Courts Martial
2. MCM, Marine Corps Manual

TRAINING MATERIEL:

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DISTANCE LEARNING PRODUCT(S):

1. MCI 0143, Legal Administration Clerk

TASK: 8511.01.03 (CORE) INSTRUCT THE FORMS OF PUNISHMENT THAT MAY BE IMPOSED FOR VIOLATIONS OF THE UCMJ

CONDITION(S): Given personnel to be trained and with the aid of references.

STANDARD(S): Per the references.

PERFORMANCE STEPS:

1. Instruct the meaning of the term "reprimand."
2. Instruct the forfeiture of pay and allowances.
3. Instruct the meaning of the term "fine."
4. Instruct the meaning of reduction in pay grade.
5. Instruct restriction to specific limits.
6. Instruct hard labor without confinement.
7. Instruct the meaning of the term confinement.
8. Instruct the meaning of confinement on bread and water or diminished rations.
9. Instruct the meaning of the term punitive separation.
10. Instruct the meaning of death as a punishment.

11. Instruct the maximum punishments that may be awarded during Non-Judicial Punishment.

12. Instruct the meaning of Correctional Custody Unit.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MANCTMAR, Manual For Courts Martial
2. MCM, Marine Corps Manual

DISTANCE LEARNING PRODUCT(S):

1. MCI 0143, Legal Administration Clerk
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TASK: 8511.01.04 (CORE) INSTRUCT THE TYPES OF COURTS-MARTIALS

CONDITION(S): Given personnel to be trained and with the aid of references.

STANDARD(S): Per the references.

PERFORMANCE STEPS:

1. Instruct the Summary Court-Martial.
2. Instruct the Special Court-Martial.
3. Instruct the General Court-Martial.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MANCTMAR, Manual For Courts Martial
2. MCM, Marine Corps Manual

DISTANCE LEARNING PRODUCT(S):

1. MCI 0143, Legal Administration Clerk
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TASK: 8511.01.05 (CORE) INSTRUCT ARTICLE 31, RIGHTS OF THE ACCUSED

CONDITION(S): Given personnel to be trained and with the aid of references.

STANDARD(S): Per the references.

PERFORMANCE STEPS:

1. Instruct the rights before judicial proceedings.
2. Instruct the rights before non-judicial proceedings.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. JAGINST 5800.7, Manual of the Judge Advocate General (JAGMAN)
2. MANCTMAR, Manual For Courts Martial
3. MCM, Marine Corps Manual

DISTANCE LEARNING PRODUCT(S):

1. MCI 0143, Legal Administration Clerk

TASK: 8511.01.06 (CORE) INSTRUCT ARTICLE 15, NON-JUDICIAL PUNISHMENT (NJP)

CONDITION(S): Given personnel to be trained and with the aid of references.

STANDARD(S): Per the references.

PERFORMANCE STEPS:

1. Instruct the purpose of NJP.
2. Instruct when NJP can be administered.
3. Instruct the right to refuse NJP.
4. Instruct the procedures for appeal.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. JAGINST 5800.7, Manual of the Judge Advocate General (JAGMAN)
2. MANCTMAR, Manual For Courts Martial
3. MCM, Marine Corps Manual

DISTANCE LEARNING PRODUCT(S):

1. MCI 0143, Legal Administration Clerk

TASK: 8511.01.07 (CORE) INSTRUCT THE PROBLEM SOLVING METHODS AVAILABLE TO ALL MARINES

CONDITION(S): Given personnel to be trained and with the aid of references.

STANDARD(S): Per the references.

PERFORMANCE STEPS:

1. Instruct the use of the chain of command to solve problems.
2. Instruct Request Mast and how it can be used to solve problems.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. JAGINST 5800.7, Manual of the Judge Advocate General (JAGMAN)
2. MANCTMAR, Manual For Courts Martial
3. MCM, Marine Corps Manual
4. MCO 1700.23, Request Mast

DISTANCE LEARNING PRODUCT(S):

1. MCI 0143, Legal Administration Clerk

TASK: 8511.01.08 (CORE) INSTRUCT THE TYPES OF DISCHARGES

CONDITION(S): Given personnel to be trained and with the aid of references.

STANDARD(S): Per the references.

PERFORMANCE STEPS:

1. Instruct the components of the Honorable discharge.
2. Instruct the components of the General, under honorable conditions, discharge.
3. Instruct the components of the General, under other than honorable conditions, discharge.
4. Instruct the components of the Bad Conduct discharge.
5. Instruct the components of the Dishonorable discharge.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. JAGINST 5800.7, Manual of the Judge Advocate General (JAGMAN)
2. MANCTMAR, Manual For Courts Martial

3. MCM, Marine Corps Manual

DISTANCE LEARNING PRODUCT(S):

1. MCI 0143, Legal Administration Clerk
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TASK: 8511.01.09 (CORE) INSTRUCT THE LAW OF WAR

CONDITION(S): Given personnel to be trained and with the aid of references.

STANDARD(S): Per the references.

PERFORMANCE STEPS:

1. Instruct the reason why Marines fight only enemy combatants.
2. Instruct the reason why Marines do not harm enemies who surrender.
3. Instruct the reason why Marines do not kill or torture prisoners.
4. Instruct the reason why Marines collect and care for the wounded, whether friend or foe.
5. Instruct the reason why Marines do not attack medical personnel, facilities, or equipment.
6. Instruct the reason why Marines destroy no more than the mission requires.
7. Instruct the reason why Marines treat all civilians humanely.
8. Instruct the reason why Marines do not steal.
9. Instruct how violations of the laws of war can have an impact on the accomplishment of the mission during combat.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MANCTMAR, Manual For Courts Martial
2. MCRP 5-12.1A, The Law of Land Warfare
3. MCRP 6-11B, Discussion Guide for Marine Corps Values

DISTANCE LEARNING PRODUCT(S):

1. MCI 0143, Legal Administration Clerk

DUTY AREA 02 - MARINE CORPS ORGANIZATION, HISTORY, CUSTOMS AND COURTESIES

Tasks in this duty area emphasize the critical aspects of Marine Corps History, Traditions, Military Customs and Courtesies. Areas of focus include significant events in Marine Corps History, required military courtesies, and organization of a Marine Air Ground Task Force (MAGTF).

TASK: 8511.02.01 (CORE) INSTRUCT THE MARINE CORPS MISSION

CONDITION(S): Given personnel to be trained and with the aid of reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct how the official mission of the Marine Corps is established.
2. Instruct the elements of the Marine Corps mission.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCM, Marine Corps Manual
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TASK: 8511.02.02 (CORE) INSTRUCT HOW TO IDENTIFY SIGNIFICANT EVENTS IN MARINE CORPS HISTORY

CONDITION(S): Given personnel to be trained and with the aid of reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct significant events in Marine Corps history.
2. Instruct significant battles in Marine Corps history.
3. Instruct the customs associated with the celebration of the Marine Corps Birthday.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCRP 6-11B, Discussion Guide for Marine Corps Values
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TASK: 8511.02.03 (CORE) INSTRUCT HOW TO IDENTIFY THE HISTORICAL SIGNIFICANCE OF MARINE CORPS UNIFORM ITEMS

CONDITION(S): Given personnel to be trained and with the aid of references.

STANDARD(S): Per the references.

PERFORMANCE STEPS:

1. Instruct the significance of the Marine Corps emblem.
2. Instruct the significance of the scarlet trouser stripe.
3. Instruct the significance of the quartrefoil.
4. Instruct the significance of the Mameluke sword.
5. Instruct the significance of the NCO sword.
6. Instruct the significance of the French Fourragere.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCO P1020.34, Marine Corps Uniform Regulations
2. MCRP 6-11B, Discussion Guide for Marine Corps Values

TASK: 8511.02.04 (CORE) INSTRUCT COMMON TERMS, SAYINGS, AND QUOTATIONS USED IN THE MARINE CORPS

CONDITION(S): Given personnel to be trained and with the aid of reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct the origin of the term "First to Fight."
2. Instruct the origin of the term "Leathernecks."
3. Instruct the origin of the term "Devil Dogs."
4. Instruct the meaning of "Esprit de Corps."
5. Instruct the origin of the term "Uncommon valor was a common virtue."
6. Instruct the meaning of "Semper Fidelis."
7. Instruct traditional Marine Corps terminology.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCRP 6-11B, Discussion Guide for Marine Corps Values

TASK: 8511.02.05 (CORE) INSTRUCT MILITARY COURTESIES AND HONORS

CONDITION(S): Given personnel to be trained and with the aid of references.

STANDARD(S): Per the references.

PERFORMANCE STEPS:

1. Instruct how to execute a salute.
2. Instruct Marine Corps grades, rank, and insignia.
3. Instruct the procedures for rendering honors to the colors.
4. Instruct the procedures for rendering honors to dignitaries.
5. Instruct the procedures for rendering honors to the Marine's Hymn.
6. Instruct the procedures for boarding or leaving a ship.
7. Instruct the courtesies for entering or leaving a vehicle or vessel.
8. Instruct how to report to an officer.
9. Instruct how to report to a new command.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCO P1020.34, Marine Corps Uniform Regulations
2. MCO P5060.20, Drill and Ceremonies
3. MCRP 6-11B, Discussion Guide for Marine Corps Values

TASK: 8511.02.06 (CORE) INSTRUCT THE COLORS, STANDARDS, AND GUIDONS

CONDITION(S): Given personnel to be trained and with the aid of references.

STANDARD(S): Per the references.

PERFORMANCE STEPS:

1. Instruct the types of colors.
2. Instruct the types of standards.
3. Instruct the types of guidons.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCO P5060.20, Drill and Ceremonies
2. MCRP 6-11B, Discussion Guide for Marine Corps Values

TASK: 8511.02.08 (CORE) INSTRUCT THE LOCATION OF THE MARINE DIVISIONS, AIRCRAFT WINGS, AND FORCE SERVICE SUPPORT GROUPS (FSSGS)

CONDITION(S): Given personnel to be trained and with the aid of reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct the location of the four Marine Divisions.
2. Instruct the location of the four Marine Aircraft Wings.
3. Instruct the location of the four Marine FSSG's.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCRP 5-12D, Organization of Marine Corps Forces

TASK: 8511.02.09 (CORE) INSTRUCT THE COMPONENTS OF DIFFERENT MARINE AIR-GROUND TASK FORCE (MAGTF) ORGANIZATIONS

CONDITION(S): Given personnel to be trained and with the aid of reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct the MAGTF organizational structure.
2. Instruct the organizational structure of a Special Purpose MAGTF.
3. Instruct the organizational structure of a Marine Expeditionary Unit (MEU).
4. Instruct the organizational structure of a Marine Expeditionary Brigade (MEB).
5. Instruct the organizational structure of a Marine Expeditionary Force (MEF).

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCO 3120.8, Policy for the Organization of Fleet Marine Forces for Combat

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DUTY AREA 03 - CLOSE ORDER DRILL

Tasks in this duty area emphasize the conduct of close order drill, as well as the instruction of the movements. Areas of focus include individual and platoon drill movements, manual of arms and unarmed movements.

TASK: 8511.03.01 (CORE) INSTRUCT THE FIVE PURPOSES OF CLOSE ORDER DRILL

CONDITION(S): Given personnel to be trained and with the aid of reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct the first purpose of close order drill.
2. Instruct the second purpose of close order drill.
3. Instruct the third purpose of close order drill.
4. Instruct the fourth purpose of close order drill.
5. Instruct the fifth purpose of close order drill.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCO P5060.20, Drill and Ceremonies
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TASK: 8511.03.02 (CORE) INSTRUCT INDIVIDUAL DRILL MOVEMENTS WITH OR WITHOUT ARMS

CONDITION(S): Without the aid of the reference, given a M16A2 service rifle and sling (as required), and 782 gear.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct individual drill movements without arms.
2. Instruct individual drill movements with arms.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCO P5060.20, Drill and Ceremonies

ADMINISTRATIVE INSTRUCTIONS:

1. Individual is graded as a part of a drill unit.
2. 782 gear is defined by unit SOP.

TASK: 8511.03.03 (CORE) INSTRUCT INDIVIDUAL ACTIONS IN PLATOON LEVEL DRILL

CONDITION(S): Without the aid of the reference, given a M16A2 service rifle, sling, and 782 gear (each as required) as a member of a platoon.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct a unit guide during unit drill.
2. Instruct individual movements in platoon level drill.
3. Instruct rifle manual of arms while on the march.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCO P5060.20, Drill and Ceremonies

TASK: 8511.03.04 (CORE) INSTRUCT THE MANUAL OF THE GUIDON

CONDITION(S): Without the aid of reference, given a guidon, and as a member of a platoon.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct how to perform as the unit guide during unit drill.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCO P5060.20, Drill and Ceremonies

TASK: 8511.03.05 (CORE) DRILL A PLATOON

CONDITION(S): Without the aid of the reference, given a NCO Sword, and as the unit leader of a platoon.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct how to perform as the unit guide during unit drill.

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2. Instruct how to perform individual movements in platoon level drill.
3. Instruct how to execute the rifle manual of arms while on the march.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCO P5060.20, Drill and Ceremonies
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TASK: 8511.03.06 (CORE) EXECUTE SWORD MANUAL

CONDITION(S): Without the aid of the reference, given a NCO Sword, and as a unit leader of a platoon.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. State the nomenclature of the NCO sword.
2. State the movements executed with the NCO sword.
3. Execute sword manual while halted and marching.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCO P5060.20, Drill and Ceremonies

DUTY AREA 04 - MARINE CORPS UNIFORMS, CLOTHING, AND EQUIPMENT

Tasks in this duty area emphasize the maintenance and wear of articles of the uniform. Areas of focus include clothing displays, personal appearance, and proper civilian attire.

TASK: 8511.04.01 (CORE) INSTRUCT HOW TO MAINTAIN MILITARY CLOTHING

CONDITION(S): Given required military clothing, marking equipment, cleaning materials, and with the aid of references.

STANDARD(S): Per the references.

PERFORMANCE STEPS:

1. Instruct the proper fit of clothing.
2. Instruct how to mark individual clothing.
3. Instruct how to clean clothing.
4. Instruct how to maintain prescribed quantities of clothing.
5. Instruct how to inspect clothing.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. FM 21-15, Care and Use of Individual Clothing and Equipment
2. MCBUL 10120, Clothing Allowance for Enlisted Personnel
3. MCO P1020.34, Marine Corps Uniform Regulations
4. TM-10120-15/1B, Uniform Fitting and Alteration

TASK: 8511.04.02 (CORE) INSTRUCT HOW TO MAINTAIN INDIVIDUAL EQUIPMENT

CONDITION(S): Given an issue of individual equipment, cleaning supplies, and with the aid of the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct how to clean equipment.
2. Instruct how to inspect equipment.
3. Instruct how to store equipment.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. FM 21-15, Care and Use of Individual Clothing and Equipment

DISTANCE LEARNING PRODUCT(S):

1. MCI 8200, Staff Noncommissioned Officers Advanced Distance Education Program

ADMINISTRATIVE INSTRUCTIONS:

1. "Individual equipment" is standard 782-gear issue.
-

TASK: 8511.04.03 (CORE) INSTRUCT HOW TO WEAR AUTHORIZED UNIFORM(S)

CONDITION(S): Given authorized military uniforms, insignia, and awards, and without the aid of the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct the wear of physical training uniforms.
2. Instruct the wear of the combat utility uniform.
3. Instruct the wear of service uniforms.
4. Instruct the wear of blue dress uniforms.
5. Instruct the wear of organizational uniform items.
6. Instruct the wear of optional uniform items.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCO P1020.34, Marine Corps Uniform Regulations

DISTANCE LEARNING PRODUCT(S):

1. MCI 8200, Staff Noncommissioned Officers Advanced Distance Education Program
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TASK: 8511.04.04 (CORE) INSTRUCT HOW TO WEAR INDIVIDUAL EQUIPMENT

CONDITION(S): Given cartridge belt (with suspenders or load-bearing vest), two magazine pouches, flak jacket, poncho, helmet with cover, magazines, two canteens with covers, canteen cup, butt-pack, and ALICE pack (782-gear), and with the aid of the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct the wear of protective equipment.
2. Instruct the wear of load-carrying equipment.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. FM 21-15, Care and Use of Individual Clothing and Equipment

DISTANCE LEARNING PRODUCT(S):

1. MCI 8200, Staff Noncommissioned Officers Advanced Distance Education Program

ADMINISTRATIVE INSTRUCTIONS:

1. 782 gear is per unit SOP.
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TASK: 8511.04.05 (CORE) INSTRUCT HOW TO MAINTAIN PERSONAL APPEARANCE

CONDITION(S): Given personnel to be trained and with the aid of references.

STANDARD(S): Per the references.

PERFORMANCE STEPS:

1. Instruct how to maintain grooming standards.
2. Instruct how to wear accessories properly (jewelry, sunglasses, cosmetics, watchbands, etc.).
3. Instruct height, weight, and body fat standards.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCO P1020.34, Marine Corps Uniform Regulations
2. MCO P6100.12, Marine Corps Physical Fitness Test and Body Composition Program Manual (MCPFTBCP)

DISTANCE LEARNING PRODUCT(S):

1. MCI 8200, Staff Noncommissioned Officers Advanced Distance Education Program
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TASK: 8511.04.06 (CORE) INSTRUCT HOW TO MAINTAIN STANDARDS FOR CIVILIAN ATTIRE

CONDITION(S): Given personnel to be trained and with the aid of the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct appropriate civilian attire.
2. Instruct how to wear civilian attire.
3. Instruct how to maintain serviceability.
4. Instruct how to maintain cleanliness.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCO P1020.34, Marine Corps Uniform Regulations

DISTANCE LEARNING PRODUCT(S):

1. MCI 8200, Staff Noncommissioned Officers Advanced Distance Education Program

TASK: 8511.04.07 (CORE) INSTRUCT HOW TO PREPARE FOR A PERSONNEL INSPECTION

CONDITION(S): Given commander's guidance, designated individual clothing and combat equipment (782-gear), an inspector, and references.

STANDARD(S): Per the references.

PERFORMANCE STEPS:

1. Instruct how to wear proper fitting and serviceable uniforms.
2. Instruct how to wear accessories correctly.
3. Instruct how to maintain proper grooming standards.
4. Instruct how to ensure individual weapons are properly maintained.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCO P1020.34, Marine Corps Uniform Regulations
2. MCO P5060.20, Drill and Ceremonies
3. TM 05538C-10/1A, Operator's Manual, Rifle, 5.56mm, M16A2 W/E
4. TM-10120-15/1B, Uniform Fitting and Alteration

DISTANCE LEARNING PRODUCT(S):

1. MCI 8200, Staff Noncommissioned Officers Advanced Distance Education Program

TASK: 8511.04.08 (CORE) INSTRUCT HOW TO PREPARE FOR A CLOTHING AND EQUIPMENT INSPECTION

CONDITION(S): Given commander's guidance, individual clothing and combat equipment (782-gear), a display area, an inspector, and references.

STANDARD(S): Per the references.

PERFORMANCE STEPS:

1. Instruct how to display all individual clothing items.
2. Instruct how to display all combat equipment (782-gear).

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. FM 21-15, Care and Use of Individual Clothing and Equipment
2. MCO P1020.34, Marine Corps Uniform Regulations

DISTANCE LEARNING PRODUCT(S):

1. MCI 8200, Staff Noncommissioned Officers Advanced Distance Education Program

ADMINISTRATIVE INSTRUCTIONS:

1. Uniform/equipment items, quantities, and display arrangements are per commander's guidance and unit SOP.

TASK: 8511.04.09 (CORE) INSTRUCT THE CLASSIFICATIONS OF MARINE CORPS AWARDS

CONDITION(S): Given personnel to be trained and with the aid of the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct the types of personal decorations.
2. Instruct types of unit awards.
3. Instruct the types of campaign or service awards.
4. Instruct the types of marksmanship badges and trophies.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

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REFERENCE(S):

1. MCRP 6-11B, Discussion Guide for Marine Corps Values

DISTANCE LEARNING PRODUCT(S):

1. MCI 8200, Staff Noncommissioned Officers Advanced Distance Education Program

ADMINISTRATIVE INSTRUCTIONS:

1. Decorations and awards can be viewed with the NAVMC 2507, Decorations and Awards Poster.

DUTY AREA 05 - MARINE CORPS LEADERSHIP

Tasks in this duty area emphasize the leadership development of the drill instructor-especially as he/she teaches recruits. Areas of focus include combat leadership, and leadership principles and traits.

TASK: 8511.05.01 (CORE) INSTRUCT MARINE CORPS LEADERSHIP

CONDITION(S): Given personnel to be trained and with the aid of references.

STANDARD(S): Per the references.

PERFORMANCE STEPS:

1. Instruct the primary goal of Marine Corps leadership.
2. Instruct the objective of Marine Corps leadership.
3. Instruct the USMC leadership traits.
4. Instruct the USMC leadership principles.
5. Instruct the types of leadership styles.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCM, Marine Corps Manual
2. MCRP 6-11B, Discussion Guide for Marine Corps Values

DISTANCE LEARNING PRODUCT(S):

1. MCI 8200, Staff Noncommissioned Officers Advanced Distance Education Program
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TASK: 8511.05.02 (CORE) INSTRUCT THE DEFINITION OF COMBAT

CONDITION(S): Given personnel to be trained and with the aid of the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct the definition of combat.
2. Instruct the risks of combat.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCRP 6-11B, Discussion Guide for Marine Corps Values

DISTANCE LEARNING PRODUCT(S):

1. MCI 8200, Staff Noncommissioned Officers Advanced Distance Education Program
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TASK: 8511.05.03 (CORE) INSTRUCT THE ELEMENTS USUALLY ENCOUNTERED IN A COMBAT ENVIRONMENT

CONDITION(S): Given personnel to be trained and with the aid of the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct how to cope with violent, unnerving sights and sounds.
2. Instruct how to cope with casualties.
3. Instruct how to cope with confusion and lack of information.
4. Instruct how to cope with the feeling of isolation.
5. Instruct how to cope with communications breakdown.
6. Instruct how to cope with individual discomfort and physical fatigue.
7. Instruct how to cope with fear, stress, and mental fatigue.
8. Instruct how to cope with continuous operations.
9. Instruct how to cope with homesickness.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCRP 6-11B, Discussion Guide for Marine Corps Values

DISTANCE LEARNING PRODUCT(S):

1. MCI 8200, Staff Noncommissioned Officers Advanced Distance Education Program
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TASK: 8511.05.04 (CORE) INSTRUCT THE STRESSES OF COMBAT

CONDITION(S): Given personnel to be trained and with the aid of the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct how to cope with extreme risk and fear.

2. Instruct how to cope with the "Fog of War."
3. Instruct how to cope with discomfort and fatigue.
4. Instruct how to cope with boredom.
5. Instruct how to cope with casualties.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCRP 6-11B, Discussion Guide for Marine Corps Values

DISTANCE LEARNING PRODUCT(S):

1. MCI 8200, Staff Noncommissioned Officers Advanced Distance Education Program
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TASK: 8511.05.05 (CORE) INSTRUCT THE MARINE CORPS PRINCIPLES FOR OVERCOMING FEAR

CONDITION(S): Given personnel to be trained and with the aid of the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct the definition of Morale.
2. Instruct the definition of Discipline.
3. Instruct the definition of Esprit de Corps.
4. Instruct the definition of Proficiency.
5. Instruct the definition of Motivation.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCRP 6-11B, Discussion Guide for Marine Corps Values

DISTANCE LEARNING PRODUCT(S):

1. MCI 8200, Staff Noncommissioned Officers Advanced Distance Education Program
-

TASK: 8511.05.06 (CORE) MANAGE STRESS IN AN ACCESSION ENVIRONMENT

CONDITION(S): Given trainees in a recruit training environment and with the aid of references.

STANDARD(S): Per the references.

PERFORMANCE STEPS:

1. Explain the causes of stress to personnel.
2. Observe personnel during training.
3. Explain the signs and symptoms of abnormal reactions to stress.
4. Explain what assistance is available.
5. Explain when to seek assistance.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCM, Marine Corps Manual
 2. MCRP 6-11B, Discussion Guide for Marine Corps Values
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TASK: 8511.05.07 (CORE) DISCUSS MENTORING

CONDITION(S): Given personnel to be trained and with the aid of the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Discuss the role of the mentor.
2. Discuss the role of the protege.
3. Discuss the mentoring connection.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCRP 6-11B, Discussion Guide for Marine Corps Values

DISTANCE LEARNING PRODUCT(S):

1. MCI 0112, Counseling for Marines
-

TASK: 8511.05.08 (CORE) IDENTIFY PROBLEM RECRUITS

CONDITION(S): Given trainees in a recruit training environment and with the aid of references.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Explain the problems encountered by recruits.
2. Identify problem areas.
3. Provide assistance.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCM, Marine Corps Manual
 2. MCRP 6-11B, Discussion Guide for Marine Corps Values
-

TASK: 8511.05.09 (CORE) IDENTIFY A POTENTIAL SUICIDE

CONDITION(S): Given trainees in a recruit training environment and with the aid of references.

STANDARD(S): Per the references.

PERFORMANCE STEPS:

1. Identify possible causes of suicide.
2. Identify characteristics of depression.
3. Identify signs of depression.
4. Identify the differences between suicide and depression.
5. Identify the immediate danger signs of suicide.
6. Identify the actions available to prevent a suicide.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. DSM-IV, Diagnostic and Statistical Manual of Mental Disorders
2. MCM, Marine Corps Manual
3. MCRP 6-11B, Discussion Guide for Marine Corps Values
4. NAVMEDCOM 6520.1, Evaluation and Disposition of Patients Presenting with Suicidal Ideation or Behavior

5. SECNAVINST 5430.93, Missions, Functions, and Responsibilities of Chief of Chaplains/Senior Chaplains
6. SPTM, Suicide Prevention Training Manual, American Association of Suicidology

TASK: 8511.05.10 (CORE) COUNSEL PERSONNEL

CONDITION(S): Given trainees in a recruit training environment and with the aid of references.

STANDARD(S): Per the references.

PERFORMANCE STEPS:

1. Identify occasions for counseling.
2. Select a counseling method.
3. Define the problem.
4. Explain what assistance is available.
5. Document the counselling.
6. Follow-up on the counselling session.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCM, Marine Corps Manual
2. MCRP 6-11B, Discussion Guide for Marine Corps Values

DUTY AREA 06 - SUBSTANCE ABUSE

Tasks in this duty area emphasize the policies and instructions that govern illegal drug, alcohol and tobacco use.

TASK: 8511.06.01 (CORE) INSTRUCT THE MARINE CORPS POLICY ON THE USE OF ILLEGAL DRUGS

CONDITION(S): Given personnel to be trained and with the aid of references.

STANDARD(S): Per the references.

PERFORMANCE STEPS:

1. Instruct the policy concerning distribution, possession, and use of illegal drugs in the Marine Corps.
2. Instruct the administrative and/or legal actions which may result from the distribution, possession, and/or illegal use of drugs.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCO P5300.12, Substance Abuse Program
2. MCRP 6-11B, Discussion Guide for Marine Corps Values

DISTANCE LEARNING PRODUCT(S):

1. MCI 8200, Staff Noncommissioned Officers Advanced Distance Education Program
-

TASK: 8511.06.02 (CORE) INSTRUCT THE PROGRAM CREATED TO COMBAT THE USE OF ILLEGAL DRUGS

CONDITION(S): Given personnel to be trained and with the aid of references.

STANDARD(S): Per the references.

PERFORMANCE STEPS:

1. Instruct the purpose of the urinalysis testing program.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCO P5300.12, Substance Abuse Program
2. MCRP 6-11B, Discussion Guide for Marine Corps Values

DISTANCE LEARNING PRODUCT(S):

1. MCI 8200, Staff Noncommissioned Officers Advanced Distance Education Program

TASK: 8511.06.03 (CORE) INSTRUCT THE MARINE CORPS POLICY ON ALCOHOL ABUSE

CONDITION(S): Given personnel to be trained and with the aid of references.

STANDARD(S): Per the references.

PERFORMANCE STEPS:

1. Instruct the policy on the use and abuse of alcohol.
2. Instruct the administrative and/or legal actions which may result from alcohol abuse.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCO P5300.12, Substance Abuse Program
2. MCRP 6-11B, Discussion Guide for Marine Corps Values

DISTANCE LEARNING PRODUCT(S):

1. MCI 8200, Staff Noncommissioned Officers Advanced Distance Education Program
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TASK: 8511.06.04 (CORE) INSTRUCT THE INDICATORS OF ALCOHOL ABUSE

CONDITION(S): Given personnel to be trained and with the aid of the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct the symptoms of a hangover.
2. Instruct the symptoms of an alcoholic blackout.
3. Instruct the fatigue relative to alcohol abuse.
4. Instruct the types of illness relative to alcohol abuse.
5. Instruct the types of conflict relative to alcohol abuse.
6. Instruct the symptoms and signs of alcoholism.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCO P5300.12, Substance Abuse Program

DISTANCE LEARNING PRODUCT(S):

1. MCI 8200, Staff Noncommissioned Officers Advanced Distance Education Program
-

TASK: 8511.06.05 (CORE) INSTRUCT THE MEDICAL HAZARDS OF TOBACCO USE

CONDITION(S): Given personnel to be trained and with the aid of the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct the Marine Corps policy on the use of tobacco in the work place.
2. Instruct the health hazards of tobacco use.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCO 6200.4, Marine Corps Health Promotion Program: Semper Fit

DISTANCE LEARNING PRODUCT(S):

1. MCI 8200, Staff Noncommissioned Officers Advanced Distance Education Program

DUTY AREA 07 - TROOP INFORMATION

Tasks in this duty area emphasize various issues of an informational nature, such as Marine Corps policies on sexual harassment, Equal Opportunity, Hazing and career development. Areas of focus include sexual harassment, hazing, Equal Opportunity, Operational Risk Management, and education programs.

TASK: 8511.07.01 (CORE) INSTRUCT THE MARINE CORPS EDUCATION PROGRAMS

CONDITION(S): Given personnel to be trained and with the aid of references.

STANDARD(S): Per the references.

PERFORMANCE STEPS:

1. Brief the Montgomery GI Bill.
2. Brief the high school completion/General Equivalency Diploma (GED) program.
3. Brief the tuition assistance program.
4. Brief how college credit may be awarded for military training.
5. Brief the Military Academic Skills Program (MASP).
6. Brief the Apprentice Program.
7. Brief the Broadened Opportunity for Officer Selection and Training (BOOST) program.
8. Brief the Marine Corps Enlisted Commissioning Education Program (MECEP).
9. Brief the U.S. Naval Academy Preparatory School (NAPS) and the U.S. Naval Academy (USNA).
10. Brief the Staff Noncommissioned Officer Degree Completion Program.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCO 1530.11, Application for Nomination to the U.S. Naval Academy and Naval Academy Preparatory School
2. MCO 1560.15, Marine Corps Enlisted Commissioning Education Program (MECEP)
3. MCO 1560.21, Staff Noncommissioned Officer Degree Completion Program
4. MCO 1560.24, Broadened Opportunity for Officer Selection and Training (BOOST) Program
5. MCO 1560.25, Marine Corps Lifelong Learning Program
6. MCO 1560.28, Veterans Educational Assistance Benefits

DISTANCE LEARNING PRODUCT(S):

1. MCI 8200, Staff Noncommissioned Officers Advanced Distance Education Program
-

TASK: 8511.07.02 (CORE) INSTRUCT THE TYPES OF AUTHORIZED ABSENCE

CONDITION(S): Given personnel to be trained and with the aid of the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct the term "administrative absence."
2. Instruct the term "leave."
3. Instruct how leave is accrued.
4. Instruct the types of leave that may be authorized.
5. Instruct definition of the types of liberty.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCO P1050.3, Regulations for Leave, Liberty and Administrative Absence

DISTANCE LEARNING PRODUCT(S):

1. MCI 8200, Staff Noncommissioned Officers Advanced Distance Education Program
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TASK: 8511.07.03 (CORE) INSTRUCT THE AGENCIES THAT PROVIDE MARINES WITH ASSISTANCE FOR PERSONAL AND FAMILY PROBLEMS

CONDITION(S): Given personnel to be trained and with the aid of the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct the services available from The American Red Cross.
2. Instruct the services available from the Navy-Marine Corps Relief Society.
3. Instruct the role of the Chaplain.
4. Instruct the services available from the Marine Corps Family Service Centers.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCRP 6-11B, Discussion Guide for Marine Corps Values

DISTANCE LEARNING PRODUCT(S):

1. MCI 8200, Staff Noncommissioned Officers Advanced Distance Education Program
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TASK: 8511.07.04 (CORE) INSTRUCT THE FACTORS AFFECTING CAREER DEVELOPMENT

CONDITION(S): Given personnel to be trained and with the aid of references.

STANDARD(S): Per the references.

PERFORMANCE STEPS:

1. Instruct the time in service needed for promotion (regular and meritorious) to the next rank.
2. Instruct the factors used to compute the composite score.
3. Instruct how the commander's recommendation may affect a Marine's promotion.
4. Instruct the factors that are used to determine proficiency and conduct marks.
5. Instruct the factors in determining assignment.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCO P1000.6, Assignment, Classification and Travel Systems Manual (ACTSMAN)
2. MCO P1070.12_, Marine Corps Individual Records Administration Manual
3. MCO P1400.32, Marine Corps Promotion Manual, Volume 2, Enlisted Promotions

DISTANCE LEARNING PRODUCT(S):

1. MCI 8200, Staff Noncommissioned Officers Advanced Distance Education Program
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TASK: 8511.07.05 (CORE) INSTRUCT THE MARINE CORPS POLICY ON SEXUAL HARASSMENT

CONDITION(S): Given personnel to be trained and with the aid of the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct the definition of sexual harassment.

2. Instruct the Marine Corps policy on sexual harassment.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCRP 6-11B, Discussion Guide for Marine Corps Values

DISTANCE LEARNING PRODUCT(S):

1. MCI 8200, Staff Noncommissioned Officers Advanced Distance Education Program
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TASK: 8511.07.06 (CORE) INSTRUCT THE MARINE CORPS POLICY ON EQUAL OPPORTUNITY

CONDITION(S): Given personnel to be trained and with the aid of the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct the definition of equal opportunity.
2. Instruct the Marine Corps policy on equal opportunity.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCRP 6-11B, Discussion Guide for Marine Corps Values

DISTANCE LEARNING PRODUCT(S):

1. MCI 8200, Staff Noncommissioned Officers Advanced Distance Education Program
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TASK: 8511.07.07 (CORE) INSTRUCT THE MARINE CORPS POLICY ON HAZING

CONDITION(S): Given personnel to be trained and with the aid of the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct the definition of hazing.
2. Instruct the Marine Corps policy on hazing.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCO 1700.28_, Hazing

DISTANCE LEARNING PRODUCT(S):

1. MCI 8200, Staff Noncommissioned Officers Advanced Distance Education Program
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TASK: 8511.07.08 (CORE) INSTRUCT THE MARINE CORPS POLICY ON FRATERNIZATION

CONDITION(S): Given personnel to be trained and with the aid of references.

STANDARD(S): Per the references.

PERFORMANCE STEPS:

1. Instruct the definition of fraternization.
2. Instruct the Marine Corps policy on fraternization.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCO 1000.9_, Sexual Harassment
 2. MCO 1510.25_, Troop Information Program
 3. MCO 1700.28_, Hazing
 4. MCRP 6-11B, Discussion Guide for Marine Corps Values
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TASK: 8511.07.09 (CORE) INSTRUCT SEXUALLY TRANSMITTED DISEASES (STD'S)

CONDITION(S): Given personnel to be trained and with the aid of references.

STANDARD(S): Per the references.

PERFORMANCE STEPS:

1. Instruct the types of diseases that can be sexually transmitted.
2. Instruct the the symptoms of STDs.
3. Instruct the the means of protection against STDs.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. SECNAVINST 6222.1, General Military Training Program in the Prevention of Sexually Transmitted Diseases (STD)

2. SEX, Potter, Steve and Roach, Nancy. Sexuality, Commitment and Family, Teen Aid, W. 22 Mission, Spokane, WA 99201, 1984

TASK: 8511.07.10 (CORE) INSTRUCT THE OCCUPATIONAL FIELD (OCCFLD) AND MILITARY OCCUPATIONAL SPECIALTY (MOS) SYSTEM

CONDITION(S): Given personnel to be trained and with the aid of the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct the definition of an OCCFLD.
2. Instruct the definition of an MOS.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCO P1200.7, Military Occupational Specialty (MOS) Manual
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TASK: 8511.07.11 (CORE) INSTRUCT THE ISSUES CONCERNING PREGNANCY AND PARENTHOOD

CONDITION(S): Given personnel to be trained and with the aid of references.

STANDARD(S): Per the references.

PERFORMANCE STEPS:

1. Instruct the different types of contraceptives and their effectiveness.
2. Instruct the symptoms of pregnancy.
3. Instruct the options that are available to a pregnant Marine.
4. Instruct the administrative decisions required of a pregnant Marine.
5. Instruct the responsibilities associated with parenthood.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. ADOPTION, Adoption, Life Cycle Books, P.O. Box 792, Lewiston, NY 14092, 1987
2. BIRTH BOND, Hughes, Vergie. The Birth Bond, Avery Publishing Group Inc., 1983

3. CONT GUIDE, A Guide to the Methods of Contraception, Ortho Pharmaceutical Corporation, 1979
4. CONTRA, Scriptographic Booklet by Channing L. Bete CO. What Everyone Should Know about Contraception, 1975
5. MCO 5000.12, Marine Corps Policy on Pregnancy and Parenthood
6. SEX, Potter, Steve and Roach, Nancy. Sexuality, Commitment and Family, Teen Aid, W. 22 Mission, Spokane, WA 99201, 1984
7. WELLPREG, Samuals, Mike, and Nancy. The Well Pregnancy Book, Summit Book, 1986

TASK: 8511.07.12 (CORE) INSTRUCT OPERATIONAL RISK MANAGEMENT (ORM)

CONDITION(S): Given personnel to be trained and with the aid of the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct the definition of Operational Risk Management (ORM).
2. Instruct the five steps in the ORM process.
3. Instruct the levels in the ORM process.
4. Instruct the principles in the ORM process.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCO 3500.27_, Operational Risk Management

TASK: 8511.07.13 (CORE) INSTRUCT THE RISK ASSESSMENT MATRIX

CONDITION(S): Given personnel to be trained and with the aid of the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct the use of the Risk Assessment Matrix.
2. Instruct the elements of hazard severity.
3. Instruct the categories of hazard severity.
4. Instruct the definition of mishap probability.

5. Instruct the categories of mishap probability.
6. Instruct the definition of the risk assessment code.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCO 3500.27_, Operational Risk Management
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TASK: 8511.07.14 (CORE) INSTRUCT THE STEPS NECESSARY IN THE PREVENTION OF SUICIDE

CONDITION(S): Given personnel to be trained and with the aid of the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct how to identify persons at risk for suicide.
2. Instruct how to identify potential suicide risk signs or signals.
3. Instruct the keys to suicide prevention.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCRP 6-11C, Combat Stress
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TASK: 8511.07.15 (CORE) INSTRUCT THE MARINE CORPS POLICY ON HOMOSEXUAL CONDUCT

CONDITION(S): Given personnel to be trained and with the aid of the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct the applicable laws and regulations.
2. Instruct the Marine Corps policy on homosexual conduct.
3. Instruct the key provisions of the policy.
4. Instruct the procedures for reporting mistreatment.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCO P1900.16_, Marine Corps Separation and Retirement Manual (MARCORSEPMAN)

TASK: 8511.07.16 (CORE) INSTRUCT RAPE PREVENTION

CONDITION(S): Given personnel to be trained and with the aid of references.

STANDARD(S): Per the references.

PERFORMANCE STEPS:

1. State rape prevention measures.
2. Demonstrate active resistance.
3. Explain passive resistance.
4. Explain the procedures to take if victimized by rape.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. ADOPTION, Adoption, Life Cycle Books, P.O. Box 792, Lewiston, NY 14092, 1987
2. BIRTH BOND, Hughes, Vergie. The Birth Bond, Avery Publishing Group Inc., 1983
3. CONT GUIDE, A Guide to the Methods of Contraception, Ortho Pharmaceutical Corporation, 1979
4. CONTRA, Scriptographic Booklet by Channing L. Bete CO. What Everyone Should Know about Contraception, 1975
5. MCO 5000.12, Marine Corps Policy on Pregnancy and Parenthood
6. SEX, Potter, Steve and Roach, Nancy. Sexuality, Commitment and Family, Teen Aid, W. 22 Mission, Spokane, WA 99201, 1984
7. WELLPREG, Samuals, Mike, and Nancy. The Well Pregnancy Book, Summit Book, 1986

DUTY AREA 08 - MARINE CORPS LEADERSHIP

This duty area has been combined with Duty Area 5 (Marine Corps General Leadership) to gain efficiency in this order.

DUTY AREA 09 - FORCE PROTECTION AND INTERIOR GUARD

Tasks in this duty area emphasize critical aspects of force protection and interior guard. Areas of focus include definitions, general orders and deadly force.

TASK: 8511.09.01 (CORE) INSTRUCT THE MISSION OF THE INTERIOR GUARD

CONDITION(S): Given personnel to be trained and with the aid of the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct the definition of "to preserve order."
2. Instruct the definition of "to protect property."
3. Instruct the definition of "to enforce regulations within the jurisdiction of the command."

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. NAVMC 2691A, U.S. Marine Corps Interior Guard Manual
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TASK: 8511.09.02 (CORE) INSTRUCT THE ELEVEN GENERAL ORDERS

CONDITION(S): Given personnel to be trained and with the aid of the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct General Order 1.
2. Instruct General Order 2.
3. Instruct General Order 3.
4. Instruct General Order 4.
5. Instruct General Order 5.
6. Instruct General Order 6.
7. Instruct General Order 7.
8. Instruct General Order 8.
9. Instruct General Order 9.
10. Instruct General Order 10.

11. Instruct General Order 11.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. NAVMC 2691A, U.S. Marine Corps Interior Guard Manual

TASK: 8511.09.03 (CORE) INSTRUCT PROCEDURES FOR STANDING A SENTRY POST

CONDITION(S): Given personnel to be trained and with the aid of the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct how to assume a post.
2. Instruct how to report a post.
3. Instruct how to challenge personnel.
4. Instruct how to execute a post and relief.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. NAVMC 2691A, U.S. Marine Corps Interior Guard Manual

DISTANCE LEARNING PRODUCT(S):

1. MCI 0033, Fundamentals of Marine Corps Leadership

TASK: 8511.09.04 (CORE) INSTRUCT THE COMPOSITION OF THE INTERIOR GUARD

CONDITION(S): Given personnel to be trained and with the aid of the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct the chain of command of the interior guard.
2. Instruct the responsibilities of the interior guard chain of command.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. NAVMC 2691A, U.S. Marine Corps Interior Guard Manual

TASK: 8511.09.05 (CORE) INSTRUCT DEADLY FORCE

CONDITION(S): Given personnel to be trained and with the aid of the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct the definition of deadly force.
2. Instruct the conditions that justify the use of deadly force.
3. Instruct the procedures for applying deadly force.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. NAVMC 2691A, U.S. Marine Corps Interior Guard Manual
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TASK: 8511.09.06 (CORE) INSTRUCT THE CHARACTERISTICS OF TERRORISM

CONDITION(S): Given personnel to be trained and with the aid of references.

STANDARD(S): Per the references.

PERFORMANCE STEPS:

1. Instruct the definition of terrorism.
2. Instruct the perspectives of terrorism.
3. Instruct the long range goals of terrorism.
4. Instruct the short range goals of terrorism.
5. Instruct what motivates terrorists.
6. Instruct types of terrorist operations.
7. Instruct types of terrorist groups.
8. Instruct the characteristics of terrorist groups.
9. Instruct the force protection conditions and how each affects units.
10. Instruct the steps in reacting to a terrorist threat/attack.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. FMFM 7-14, Combating Terrorism
2. FMFRP 7-14A, The Individual's Guide for Understanding and Surviving Terrorism

DISTANCE LEARNING PRODUCT(S):

1. MCI 0210, Terrorism Awareness
-

TASK: 8511.09.07 (CORE) INSTRUCT THE SELF-PROTECTION MEASURES AGAINST TERRORIST ATTACKS

CONDITION(S): Given personnel to be trained and with the aid of references.

STANDARD(S): Per the references.

PERFORMANCE STEPS:

1. Instruct how to maintain a low profile.
2. Instruct how to be unpredictable.
3. Instruct how to remain vigilant.
4. Instruct how to protect your automobile.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. DOS-2630-48-82, Handbook on Terrorism, Security and Survival
 2. FMFM 7-14, Combating Terrorism
 3. TC 19-16, Counteracting Terrorism on U.S. Army Installations
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TASK: 8511.09.08 (CORE) INSTRUCT A MARINE TO IDENTIFY IMMEDIATE ACTIONS FOR SAFEGUARDING SUSPECTED CLASSIFIED AND COMMUNICATIONS SECURITY (COMSEC) MATERIAL

CONDITION(S): Given simulated classified or COMSEC material subject to compromise and with the aid of references.

STANDARD(S): Per the references.

PERFORMANCE STEPS:

1. Instruct the levels of security classification.
2. Instruct what is done upon finding keying and/or classified material.

MCO 1510.60B
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3. Instruct the procedures for reporting persons suspected of espionage.
4. Instruct the methods used by foreign agents to collect information.
5. Instruct the procedures for reporting lost keying and/or classified material.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. CMS 4, Communications Security Material (CMS) Manual
2. CSP 1, Cryptographic Security Policy and Procedures
3. FMFM 2-4, Counterintelligence
4. OPNAVINST 5510.1, Department of the Navy Information and Personnel Security Program Regulation

DUTY AREA 10 - CODE OF CONDUCT

Tasks in this duty area emphasize Code of Conduct. Areas of focus include the Articles of the Code of Conduct, their meaning and the obligations of a Prisoner of War (POW).

TASK: 8511.10.01 (CORE) INSTRUCT THE ARTICLES OF THE CODE OF CONDUCT

CONDITION(S): Given personnel to be trained and with the aid of the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct the first article of the Code of Conduct.
2. Instruct the second article of the Code of Conduct.
3. Instruct the third article of the Code of Conduct.
4. Instruct the fourth article of the Code of Conduct.
5. Instruct the fifth article of the Code of Conduct.
6. Instruct the sixth article of the Code of Conduct.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. NAVMC 2681, Code of U.S. Fighting Men
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TASK: 8511.10.02 (CORE) INSTRUCT THE RIGHTS OF A PRISONER OF WAR (POW)

CONDITION(S): Given personnel to be trained and with the aid of the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct the right to receive sanitary, protective housing and clothing.
2. Instruct the right to receive a sufficient amount of food to sustain good health.
3. Instruct the right to receive adequate medical care.
4. Instruct the right to receive necessary facilities for proper hygiene.
5. Instruct the right to practice a religious faith.
6. Instruct the right to keep personal property except weapons, military equipment, and military documents.

7. Instruct the right to send and receive mail.
8. Instruct the right to receive packages containing noncontraband items, such as food, clothing, educational, religious, and recreational materials.
9. Instruct the right to select a fellow POW to represent you.
10. Instruct the right to receive humane treatment.
11. Instruct the right to have a copy of the Geneva Convention and its annexes, including any special agreements, posted where it can be read.
12. Instruct the right to have a copy of all camp regulations, notices, orders, and publications about prisoner of war conduct posted where it can be read.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCRP 5-12.1A, The Law of Land Warfare

ADMINISTRATIVE INSTRUCTIONS:

1. For Step #11- The Geneva Convention and its annexes, etc., must be written in the proper language and available upon request.
2. For Step #12- Regulations, notices, etc., must be in the proper language for prisoners to understand and available upon request.

TASK: 8511.10.03 (CORE) INSTRUCT THE OBLIGATIONS OF A PRISONER OF WAR (POW)

CONDITION(S): Given personnel to be trained and with the aid of the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct items of information Marines are required to give their captors.
2. Instruct lawful obedience to rules and regulations.
3. Instruct responsibility to perform paid labor.
4. Instruct military discipline, courtesy, and rendering of honors responsibilities.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCRP 5-12.1A, The Law of Land Warfare

DUTY AREA 11 - INDIVIDUAL WEAPONS

Tasks in this duty area emphasize the use of individual weapons commonly available to the Marine. Area of focus include the M16A2 service rifle.

TASK: 8511.11.01 (CORE) INSTRUCT HOW TO PERFORM WEAPONS HANDLING PROCEDURES WITH THE M16A2 SERVICE RIFLE

CONDITION(S): Given an M16A2 service rifle, 782-gear, dummy ammunition, and with the aid of the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct how to handle the weapon safely.
2. Instruct how to clear the M16A2 service rifle.
3. Instruct how to fill the magazine.
4. Instruct how to empty the magazine.
5. Instruct the three weapons carries.
6. Instruct the weapons transports.
7. Instruct how to load the rifle.
8. Instruct how to place rifle in Condition (1).
9. Instruct how to place rifle in Condition (3).
10. Instruct how to place rifle in Condition (4).
11. Instruct how to apply remedial action.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCRP 3-01A, Rifle Marksmanship

AMMUNITION:

<u>DODIC NOMENCLATURE</u>	<u>INITIAL PROFICIENCY</u>	<u>PER ITERATION</u>	<u>ANNUAL SUSTAINMENT</u>
A060 CTG 5.56MM, DUMMY	28.000 EA	28.000 EA	28.000 EA
Dummy ammunition is considered non-expendable.			

DISTANCE LEARNING PRODUCT(S):

1. MCI 0367, The Marine Marksman
-

TASK: 8511.11.02 (CORE) INSTRUCT HOW TO MAINTAIN THE M16A2 SERVICE RIFLE

CONDITION(S): Given an M16A2 service rifle, cleaning gear, lubricants, and with the aid of references.

STANDARD(S): Per the references.

PERFORMANCE STEPS:

1. Instruct how to disassemble the rifle.
2. Instruct how to clean the rifle.
3. Instruct how to lubricate the rifle.
4. Instruct how to reassemble the rifle.
5. Instruct how to perform a function check.
6. Instruct how to disassemble, maintain, and reassemble the magazine.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCRP 3-01A, Rifle Marksmanship
 2. TM 05538C-10/1A, Operator's Manual, Rifle, 5.56mm, M16A2 W/E
-

TASK: 8511.11.03 (CORE) INSTRUCT HOW TO ENGAGE TARGETS WITH THE M16A2 SERVICE RIFLE

CONDITION(S): Given an M16A2 service rifle, 782-gear, targets, and with the aid of the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct how to handle the weapon safely.
2. Instruct how to select a sling.
3. Instruct how to assume a firing position.
4. Instruct how to fire a well aimed group of shots.
5. Instruct how to assess the shot group.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCRP 3-01A, Rifle Marksmanship

AMMUNITION:

<u>DODIC NOMENCLATURE</u>	<u>INITIAL PROFICIENCY</u>	<u>PER ITERATION</u>	<u>ANNUAL SUSTAINMENT</u>
ISMT Indoor Sim Marks Trainer	0.000 EA	15.000 EA	15.000 EA

TASK: 8511.11.04 (CORE) INSTRUCT HOW TO ZERO THE M16A2 SERVICE RIFLE

CONDITION(S): Given an M16A2 service rifle, 782-gear, a 36 yard BZO target or a man sized target at 300 yards, and with the aid of the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct how to place sights on initial sight setting.
2. Instruct how to assume a firing position.
3. Instruct how to record information in the data book.
4. Instruct how to analyze data.
5. Instruct how to apply required adjustments to rifle sights.
6. Instruct how to record battle sight zero in the data book.
7. Instruct how to record battle sight zero in buttstock of the rifle.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCRP 3-01A, Rifle Marksmanship
-

TASK: 8511.11.05 (CORE) INSTRUCT HOW TO ENGAGE STATIONARY TARGETS WITH THE M16A2 SERVICE RIFLE AT KNOWN DISTANCES

CONDITION(S): Given an M16A2 service rifle, 782-gear, targets at known distances, and with the aid of the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct how to handle the weapon safely.
2. Instruct how to apply the fundamentals of marksmanship.
3. Instruct how to assume the firing position.
4. Instruct how to engage targets.

5. Instruct how to assess a shot group.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCRP 3-01A, Rifle Marksmanship

AMMUNITION:

<u>DODIC NOMENCLATURE</u>	<u>INITIAL PROFICIENCY</u>	<u>PER ITERATION</u>	<u>ANNUAL SUSTAINMENT</u>
ISMT Indoor Sim Marks Trainer	0.000 EA	226.000 EA	226.000 EA

TASK: 8511.11.06 (CORE) INSTRUCT HOW TO ENGAGE TARGETS OF LIMITED EXPOSURE (TIME) WITH THE M16A2 SERVICE RIFLE

CONDITION(S): Given an M16A2 service rifle, 782-gear, ammunition, man sized targets, and with the aid of the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct how to handle the weapon safely.
2. Instruct how to place the rifle in condition (3).
3. Instruct how to place the rifle in condition (1).
4. Instruct how to fire well aimed shots.
5. Instruct how to present the rifle to the target while assuming a firing position.
6. Instruct how to engage the target.
7. Instruct how to assume the "ready".
8. Instruct how to search and assess the situation.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCRP 3-01A, Rifle Marksmanship

AMMUNITION:

<u>DODIC NOMENCLATURE</u>	<u>INITIAL PROFICIENCY</u>	<u>PER ITERATION</u>	<u>ANNUAL SUSTAINMENT</u>
ISMT Indoor Sim Marks Trainer	0.000 EA	20.000 EA	20.000 EA

TASK: 8511.11.07 (CORE) INSTRUCT HOW TO ENGAGE TARGETS DURING LOW LIGHT AND DARKNESS WITH THE M16A2 SERVICE RIFLE

CONDITION(S): Given an M16A2 service rifle, 782-gear, man sized targets, artificial illumination, and with the aid of the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct how to handle the weapon safely.
2. Instruct how to acquire night vision.
3. Instruct how to place the rifle in Condition (3).
4. Instruct how to place the rifle in Condition (1).
5. Instruct how to apply the eye, muzzle, and target technique.
6. Instruct how to present the rifle to the target while assuming a firing position.
7. Instruct how to engage the target.
8. Instruct how to assume the "ready".
9. Instruct how to search and assess the situation.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCRP 3-01A, Rifle Marksmanship

TASK: 8511.11.08 (CORE) INSTRUCT HOW TO ENGAGE TARGETS WITH THE M16A2 SERVICE RIFLE WHILE WEARING THE FIELD PROTECTIVE MASK

CONDITION(S): Given an M16A2 service rifle, 782-gear, field protective mask, man sized targets, and with the aid of the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct how to handle the weapon safely.
2. Instruct how to don and clear the field protective mask.
3. Instruct how to place the weapon in Condition (3).
4. Instruct how to place the weapon in Condition (1).

5. Instruct how to apply the eye, muzzle, and target technique.
6. Instruct how to present the rifle to the target while assuming a firing position.
7. Instruct how to engage a target.
8. Instruct how to assume the "ready".
9. Instruct how to search and assess the situation.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCRP 3-01A, Rifle Marksmanship

AMMUNITION:

<u>DODIC NOMENCLATURE</u>	<u>INITIAL PROFICIENCY</u>	<u>PER ITERATION</u>	<u>ANNUAL SUSTAINMENT</u>
ISMT Indoor Sim Marks Trainer	0.000 EA	12.000 EA	12.000 EA

TASK: 8511.11.09 (CORE) INSTRUCT HOW TO ENGAGE MULTIPLE TARGETS WITH THE M16A2 SERVICE RIFLE

CONDITION(S): Given an M16A2 service rifle, 782-gear, man-sized targets, and with the aid of the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct how to handle the weapon safely.
2. Instruct how to place the weapon in Condition (3).
3. Instruct how to place the weapon in Condition (1).
4. Instruct how to apply the eye, muzzle, and target technique.
5. Instruct how to present the rifle to the target while assuming a field firing position.
6. Instruct how to prioritize targets.
7. Instruct how to engage targets.
8. Instruct how to assume the "ready".
9. Instruct how to search and assess the situation.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCRP 3-01A, Rifle Marksmanship

AMMUNITION:

DODIC NOMENCLATURE	INITIAL PROFICIENCY	PER ITERATION	ANNUAL SUSTAINMENT
ISMT Indoor Sim Marks Trainer	0.000 EA	32.000 EA	32.000 EA

TASK: 8511.11.10 (CORE) INSTRUCT HOW TO ENGAGE MOVING TARGETS WITH THE M16A2 SERVICE RIFLE

CONDITION(S): Given an M16A2 service rifle, 782-gear, man sized targets at range within 200 meters, and with the aid of the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct how to handle the weapon safely.
2. Instruct how to place the the weapon in Condition (3).
3. Instruct how to place the weapon in Condition (1).
4. Instruct how to apply the eye, muzzle, and target technique.
5. Instruct how to present the rifle to the target while assuming a field firing position.
6. Instruct how to determine the lead.
7. Instruct how to determine the method of engagement.
8. Instruct how to engage moving target.
9. Instruct how to assume the "ready".
10. Instruct how to search and assess the situation.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCRP 3-01A, Rifle Marksmanship

AMMUNITION:

DODIC NOMENCLATURE	INITIAL PROFICIENCY	PER ITERATION	ANNUAL SUSTAINMENT
ISMT Indoor Sim Marks Trainer	0.000 EA	12.000 EA	12.000 EA

TASK: 8511.11.11 (CORE) INSTRUCT HOW TO ENGAGE TARGETS AT UNKNOWN DISTANCES WITH THE M16A2 SERVICE RIFLE

CONDITION(S): Given an M16A2 service rifle, 782-gear, man sized targets, and with the aid of the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct how to handle the weapon safely.
2. Instruct how to place the weapon in Condition (3).
3. Instruct how to place the weapon in Condition (1).
4. Instruct how to apply the eye, muzzle, and target technique.
5. Instruct how to estimate the range to the target.
6. Instruct how to present the rifle to the target while assuming a field firing position.
7. Instruct how to engage the target.
8. Instruct how to assume the "ready".
9. Instruct how to search and assess the situation.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCRP 3-01A, Rifle Marksmanship

AMMUNITION:

DODIC NOMENCLATURE	INITIAL PROFICIENCY	PER ITERATION	ANNUAL SUSTAINMENT
ISMT Indoor Sim Marks Trainer	0.000 EA	16.000 EA	16.000 EA

TASK: 8511.11.12 (CORE) INSTRUCT THE CHARACTERISTICS, NOMENCLATURE, AND FUNCTIONING OF THE M16A2 SERVICE RIFLE

CONDITION(S): Given an M16A2 service rifle, a sling, and one magazine.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Explain the characteristics of the M16A2 Service Rifle.
2. Explain the nomenclature and cycle of functioning of the M16A2 Service Rifle.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCRP 3-01A, Rifle Marksmanship

DUTY AREA 13 - SCOUTING AND PATROLLING

Tasks in this duty area emphasize the critical aspects of scouting and patrolling. Areas of focus include day and night observation techniques and types of patrols.

TASK: 8511.13.01 (CORE) INSTRUCT HOW TO PERFORM UNAIDED DAY AND NIGHT OBSERVATION TECHNIQUES

CONDITION(S): Given an area to observe during daylight or darkness and with the aid of the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct how to avoid all unnecessary movement.
2. Instruct how to search field of view using the off-center vision method.
3. Instruct how to search field of view using the scanning method.
4. Instruct how to search field of view using the strip method.
5. Instruct how to apply the principles of night vision.
6. Instruct how to preserve night vision when subjected to lighted areas or illumination.
7. Instruct techniques that enhance hearing.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCWP 3-11.3, Scouting and Patrolling

DISTANCE LEARNING PRODUCT(S):

1. MCI 8200, Staff Noncommissioned Officers Advanced Distance Education Program

DUTY AREA 17 - COMBAT CONDITIONING AND CONTINUING ACTIONS

Tasks in this duty area emphasize the continuing actions required in a tactical environment. Areas of focus include Enemy Prisoner of War (EPW) handling and field hygiene.

TASK: 8511.17.01 (CORE) INSTRUCT HOW TO MARCH UNDER A COMBAT LOAD

CONDITION(S): Given an assignment as a member of a squad, a combat load, assigned weapon, and with the aid of the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct how to complete a conditioning march.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCRP 3-02A, Physical Readiness Training for Combat
-

TASK: 8511.17.02 (CORE) INSTRUCT HOW TO PREPARE INDIVIDUAL COMBAT EQUIPMENT (ICE)

CONDITION(S): Given prescribed equipment, weapon, and with the aid of the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct how to ensure serviceability of gear.
2. Instruct how to assemble individual combat equipment.
3. Instruct how to adjust the fit of individual combat equipment.
4. Instruct how to silence individual combat equipment.
5. Instruct how to waterproof individual combat equipment.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. FM 21-15, Care and Use of Individual Clothing and Equipment
-

TASK: 8511.17.03 (CORE) INSTRUCT HOW TO CAMOUFLAGE ONE'S SELF AND INDIVIDUAL COMBAT EQUIPMENT (ICE)

CONDITION(S): Given prescribed equipment, weapon, and with the aid of the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct how to camouflage exposed skin.
2. Instruct how to camouflage helmet.
3. Instruct how to camouflage individual combat equipment.
4. Instruct how to maintain camouflage to fit the tactical environment.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCWP 3-11.3, Scouting and Patrolling

DISTANCE LEARNING PRODUCT(S):

1. MCI 0370, The Marine Rifleman: Combat Skills

TASK: 8511.17.04 (CORE) INSTRUCT HOW TO CONSTRUCT FIELD SHELTERS

CONDITION(S): Given two complete shelter halves, a poncho, ICE, and with the aid of the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct how to select a site to erect the shelter.
2. Instruct how to erect a shelter tent.
3. Instruct how to erect a poncho lean-to shelter.
4. Instruct how to erect a poncho tent.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCRP 3-02H, Survival, Evasion, and Recovery

TASK: 8511.17.05 (CORE) INSTRUCT HOW TO PERFORM INDIVIDUAL FIELD HYGIENE

CONDITION(S): Given personnel to be trained and with the aid of references.

STANDARD(S): Per the references.

PERFORMANCE STEPS:

1. Instruct how to purify water.
2. Instruct how to clean one's skin.
3. Instruct how to clean one's hair.
4. Instruct how to clean one's hands.
5. Instruct how to clean clothing and sleeping gear.
6. Instruct how to care for one's mouth and teeth.
7. Instruct how to care for one's feet.
8. Instruct how to dispose of human waste.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. FM 21-75, Combat Skills of the Soldier
2. MCRP 4-11.1D, Field Hygiene and Sanitation

TASK: 8511.17.06 (CORE) INSTRUCT HOW TO PERFORM INDIVIDUAL MOVEMENT

CONDITION(S): Given a route, 782 gear, assigned weapon, and with the aid of the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct how to perform the high crawl technique.
2. Instruct how to perform the low crawl technique.
3. Instruct how to perform the back crawl technique.
4. Instruct how to perform the individual rush technique.
5. Instruct how to perform the night walk technique.
6. Instruct how to perform the creeping technique.
7. Instruct how to perform actions upon exposure to aerial flares.
8. Instruct how to perform actions upon exposure to ground flares.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCWP 3-11.3, Scouting and Patrolling

DISTANCE LEARNING PRODUCT(S):

1. MCI 0370, The Marine Rifleman: Combat Skills
-

TASK: 8511.17.09 (CORE) INSTRUCT HOW TO REACT TO INDIRECT FIRE

CONDITION(S): Given simulated incoming indirect fire and with the aid of references.

STANDARD(S): Per the references

PERFORMANCE STEPS:

1. Instruct how to identify the warning signs of incoming indirect fire.
2. Instruct how to react to incoming indirect fire while on foot.
3. Instruct how to react to incoming indirect fire while in a defensive position.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. FM 21-75, Combat Skills of the Soldier
2. FMFM 6-5, Marine Rifle Squad

DUTY AREA 20 - NBC DEFENSE

Tasks in this duty area emphasize the critical aspects of Nuclear, Biological and Chemical defense. Areas of focus include the field protective mask, Mission Oriented Protective Posture (MOPP), and treatment for chemical casualties.

TASK: 8511.20.01 (CORE) SUPERVISE CONDUCT OF MASK CONFIDENCE EXERCISE

CONDITION(S): Given a field protective mask during gas chamber exercise.

STANDARD(S): Per local SOP and references.

PERFORMANCE STEPS:

1. Ensure recruits receive safety instructions.
2. Explain the procedures for the conduct of gas chamber training.
3. Explain the methods to clear CS contaminated eyes and skin.
4. Check serviceability and fit of recruit masks.
5. Inspect the physical condition and behavior of recruits while in the chamber.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. LOCAL SOP, Local Standing Operating Procedure (SOP)
2. MCWP 3-37.2, Nuclear, Biological, and Chemical Protection
3. TM 3-4240-399-10, Operators Manual for Chemical-Biological Mask M40

TASK: 8511.20.02 (CORE) INSTRUCT HOW TO MAINTAIN THE M40 FIELD PROTECTIVE MASK

CONDITION(S): Given an M-40 series field protective mask with hood, carrier, spare parts, cleaning materials, and the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct how to disassemble the mask.
2. Instruct how to clean the mask.
3. Instruct how to inspect the mask.
4. Instruct how to replace deficient parts.
5. Instruct how to assemble the mask.

6. Instruct how to report any discrepancies.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. TM 3-4240-399-10, Operators Manual for Chemical-Biological Mask M40
-

TASK: 8511.20.03 (CORE) INSTRUCT HOW TO DON THE M40 FIELD PROTECTIVE MASK WITH HOOD

CONDITION(S): Given a tactical environment, an M40-series field protective mask with hood, carrier, NBC alarm, an order to mask, and references.

STANDARD(S): Per the references.

PERFORMANCE STEPS:

1. Instruct how to recognize an NBC alarm.
2. Instruct procedures for masking.
3. Instruct how to secure the hood.
4. Instruct how to sound the alarm to warn others.
5. Instruct how to remove the mask and hood after the UNMASK order is given.
6. Instruct how to stow the mask with hood.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCWP 3-37.2, Nuclear, Biological, and Chemical Protection
2. TM 3-4240-399-10, Operators Manual for Chemical-Biological Mask M40

DUTY AREA 21 - FIRST AID

Tasks in this duty area emphasize the basic elements of first aid. Areas of focus include lifesaving steps, treatment of wounds, and climatic injuries.

TASK: 8511.21.01 (CORE) INSTRUCT HOW TO PERFORM THE FOUR BASIC LIFE SAVING STEPS

CONDITION(S): Given a simulated casualty, a first aid kit, and the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct how to open the airway.
2. Instruct how to start the breathing.
3. Instruct how to stop the bleeding.
4. Instruct how to protect the wound.
5. Instruct how to treat for shock.
6. Instruct how to seek medical aid.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCRP 3-02G, First Aid
-

TASK: 8511.21.02 (CORE) INSTRUCT HOW TO PERFORM TREATMENT FOR BURNS

CONDITION(S): Given a simulated burn casualty, a first aid kit, and the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct how to evaluate the casualty.
2. Instruct how to identify types of burns.
3. Instruct how to eliminate the source of the burn.
4. Instruct how to expose the burn.
5. Instruct how to apply a field dressing.
6. Instruct how to seek medical aid.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCRP 3-02G, First Aid
-

TASK: 8511.21.03 (CORE) INSTRUCT HOW TO APPLY A PRESSURE DRESSING

CONDITION(S): Given a simulated casualty, a first aid kit, and the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct how to evaluate the casualty.
2. Instruct how to locate wound(s).
3. Instruct how to apply direct pressure.
4. Instruct how to apply a pressure dressing.
5. Instruct when to seek medical assistance.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCRP 3-02G, First Aid
-

TASK: 8511.21.04 (CORE) INSTRUCT HOW TO APPLY A SPLINT TO A FRACTURE

CONDITION(S): Given a simulated casualty, a first aid kit, available materials, and the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct how to evaluate the casualty.
2. Instruct how to select suitable material to be used as a splint.
3. Instruct how to pad the splint.
4. Instruct how to immobilize the fracture.
5. Instruct when to seek medical assistance.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCRP 3-02G, First Aid

TASK: 8511.21.05 (CORE) INSTRUCT HOW TO APPLY A TOURNIQUET

CONDITION(S): Given a simulated casualty, a first aid kit, available materials, and the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct how to evaluate the casualty.
2. Instruct how to select suitable material for the tourniquet.
3. Instruct how to apply a tourniquet.
4. Instruct the reason for marking the casualty.
5. Instruct the requirements for marking the casualty.
6. Instruct when to seek medical assistance.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCRP 3-02G, First Aid
-

TASK: 8511.21.06 (CORE) INSTRUCT HOW TO TREAT AN INSECT OR ANIMAL BITE

CONDITION(S): Given a simulated casualty, a first aid kit, and the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct how to evaluate the casualty.
2. Instruct how to identify the insect, animal, or reptile, if possible.
3. Instruct how to identify signs and symptoms.
4. Instruct how to apply treatment to bite and surrounding area.
5. Instruct when to seek medical treatment.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCRP 3-02G, First Aid

TASK: 8511.21.07 (CORE) INSTRUCT HOW TO EVACUATE A CASUALTY

CONDITION(S): Given a simulated casualty, necessary equipment, and the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct how to evaluate the casualty.
2. Instruct how to perform the fireman's carry.
3. Instruct how to perform the alternate fireman's carry.
4. Instruct how to perform the support carry.
5. Instruct how to perform the arms carry.
6. Instruct how to perform the saddleback carry.
7. Instruct how to perform the pack strap carry.
8. Instruct how to perform the pistol belt carry.
9. Instruct how to construct a field expedient litter.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCRP 3-02G, First Aid

TASK: 8511.21.08 (CORE) INSTRUCT HOW TO TREAT A CLIMATIC INJURY

CONDITION(S): Given a simulated casualty, first aid kit, and the reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct how to evaluate the casualty.
2. Instruct how to identify symptoms.
3. Instruct how to treat climatic injury.
4. Instruct how to perform preventive measures.
5. Instruct when to seek medical assistance.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCRP 3-02G, First Aid
-

TASK: 8511.21.09 (CORE) OBTAIN CARDIOPULMONARY RESUSCITATION (CPR) CERTIFICATION

CONDITION(S): With the aid of references.

STANDARD(S): Per the references.

PERFORMANCE STEPS:

1. Complete the written portion.
2. Complete the performance evaluation.
3. Re-certify as required.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. LOCAL SOP, Local Standing Operating Procedure (SOP)
2. MCM, Marine Corps Manual
3. MCRP 6-11B, Discussion Guide for Marine Corps Values

ADMINISTRATIVE INSTRUCTIONS:

1. American Red Cross (ARC) or American Heart Association (AHA) certification is appropriate for completion of this task.

DUTY AREA 22 - PHYSICAL FITNESS

Tasks in this duty area emphasize the performance and instruction of physical fitness events. Areas of focus include the various courses, standards and policies on physical fitness testing.

TASK: 8511.22.01 (CORE) INSTRUCT PHYSICAL FITNESS

CONDITION(S): Given personnel to be trained and with the aid of reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Instruct how to participate in a physical fitness program.
2. Instruct methods used to maintain weight and/or body fat standards.
3. Instruct how to pass the Physical Fitness Test (PFT).

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCO P6100.12, Marine Corps Physical Fitness Test and Body Composition Program Manual (MCPFTBCP)

DISTANCE LEARNING PRODUCT(S):

1. MCI 8200, Staff Noncommissioned Officers Advanced Distance Education Program
-

TASK: 8511.22.02 (CORE) CONDUCT A PHYSICAL TRAINING SESSION

CONDITION(S): Given personnel to be trained and with the aid of reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Conduct a warm-up.
2. Conduct stretching
3. Conduct the event.
4. Conduct a cool-down.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCO P6100.12, Marine Corps Physical Fitness Test and Body Composition Program Manual (MCPFTBCP)

DISTANCE LEARNING PRODUCT(S):

1. MCI 8200, Staff Noncommissioned Officers Advanced Distance Education Program
-

TASK: 8511.22.03 (CORE) CONDUCT A CONDITIONING RUN

CONDITION(S): Given personnel to be trained and with the aid of reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Conduct the warm-up.
2. Conduct stretching.
3. Conduct the event.
4. Conduct a cool-down.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCO P6100.12, Marine Corps Physical Fitness Test and Body Composition Program Manual (MCPFTBCP)

DISTANCE LEARNING PRODUCT(S):

1. MCI 8200, Staff Noncommissioned Officers Advanced Distance Education Program
-

TASK: 8511.22.04 (CORE) CONDUCT AN OBSTACLE COURSE

CONDITION(S): Given personnel to be trained and with the aid of reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Conduct the warm-up.
2. Conduct stretching.
3. Demonstrate the event.
4. Conduct the event.
5. Conduct a cool-down.

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INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCO P6100.12, Marine Corps Physical Fitness Test and Body Composition Program Manual (MCPFTBCP)

DISTANCE LEARNING PRODUCT(S):

1. MCI 8200, Staff Noncommissioned Officers Advanced Distance Education Program
-

TASK: 8511.22.05 (CORE) CONDUCT A CIRCUIT COURSE

CONDITION(S): Given personnel to be trained and with the aid of reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Conduct the warm-up.
2. Conduct stretching.
3. Demonstrate the event.
4. Conduct the event.
5. Conduct a cool-down.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCO P6100.12, Marine Corps Physical Fitness Test and Body Composition Program Manual (MCPFTBCP)

DISTANCE LEARNING PRODUCT(S):

1. MCI 8200, Staff Noncommissioned Officers Advanced Distance Education Program
-

TASK: 8511.22.06 (CORE) CONDUCT A CONFIDENCE COURSE

CONDITION(S): Given personnel to be trained and with the aid of reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Conduct the warm-up.
2. Conduct stretching.

3. Demonstrate the event.
4. Conduct the event.
5. Conduct a cool-down.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCO P6100.12, Marine Corps Physical Fitness Test and Body Composition Program Manual (MCPFTBCP)

DISTANCE LEARNING PRODUCT(S):

1. MCI 8200, Staff Noncommissioned Officers Advanced Distance Education Program
-

TASK: 8511.22.07 (CORE) CONDUCT THE COMBAT CONDITIONING COURSE

CONDITION(S): Given personnel to be trained and with the aid of reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Conduct the warm-up.
2. Conduct stretching.
3. Demonstrate the event.
4. Conduct the event.
5. Conduct a cool-down.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCO P6100.12, Marine Corps Physical Fitness Test and Body Composition Program Manual (MCPFTBCP)

DISTANCE LEARNING PRODUCT(S):

1. MCI 8200, Staff Noncommissioned Officers Advanced Distance Education Program
-

TASK: 8511.22.08 (CORE) CONDUCT A CONDITIONING HIKE

CONDITION(S): Given personnel to be trained and with the aid of reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Designate control measures for the unit.
2. Inspect for correct uniform and equipment.
3. Organize the march column and position road guards forward and rear.
4. Ensure corpsman and safety vehicle are available and positioned to the rear of the march column.
5. Comply with the rule for time and frequency to halt the unit.
6. Inspect recruits and their equipment during halts.
7. Direct corpsman to administer medical treatment, as required.
8. Reassemble unit at a release point.
9. Inspect the condition of recruits and equipment.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCO P6100.12, Marine Corps Physical Fitness Test and Body Composition Program Manual (MCPFTBCP)

DISTANCE LEARNING PRODUCT(S):

1. MCI 8200, Staff Noncommissioned Officers Advanced Distance Education Program

TASK: 8511.22.09 (CORE) SUPERVISE ROPE OPERATIONS

CONDITION(S): Given a Helicopter Rope and Suspension Training (HRST) Master, a tower, trainees, necessary equipment, and references.

STANDARD(S): Per the references.

PERFORMANCE STEPS:

1. Supervise receipt of safety instructions.
2. Supervise recruits rappelling.
3. Belay recruits on rappel.
4. Demonstrate fast rope procedures.
5. Demonstrate rappel procedures.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Cpl

REFERENCE(S):

1. FM 90-6, Mountain Operations
2. FMFM 7-40, Helicopter insertion/Extraction
3. MCO P6100.12, Marine Corps Physical Fitness Test and Body Composition Program Manual (MCPFTBCP)

DISTANCE LEARNING PRODUCT(S):

1. MCI 8200, Staff Noncommissioned Officers Advanced Distance Education Program
-

TASK: 8511.22.10 (CORE) SUPERVISE MARINE CORPS MARTIAL ARTS TRAINING

CONDITION(S): Given personnel to be trained and with the aid of references.

STANDARD(S): Per the references.

PERFORMANCE STEPS:

1. Fault-check the fundamentals of Martial Arts.
2. Fault-check executing punches.
3. Fault-check executing bayonet techniques.
4. Fault-check a pugil stick bout.
5. Fault-check executing upper body strikes.
6. Fault-check executing lower body strikes.
7. Fault-check executing chokes.
8. Fault-check executing leg sweep.
9. Fault-check executing counters to strikes.
10. Fault-check executing counter to rear choke.
11. Fault-check executing counters to holds.
12. Fault-check executing unarmed manipulations.
13. Fault-check executing armed manipulations.
14. Fault-check executing knife techniques.
15. Fault-check employing weapons of opportunity.

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16. Supervise the discussion of the history and structure of the Marine Corps Martial Arts Program (MCMAP).

17. Supervise the discussion of the responsible use of force.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCO 1500.54A, Marine Corps Martial Arts Program (MCMAP)
2. MCRP 3-02B, Marine Corps Martial Arts

TRAINING MATERIEL:

1. * 782 Gear Plus (782+)
2. * Black Leather Gloves
3. * Mouthpiece
4. * Pugil Stick Protective Gear 1 (PPG1)
5. * Pugil Sticks
6. * Service Rifle
7. * Sheathed Bayonet
8. * Striking Pad
9. * Training Knife
10. * Training Stick
11. * Utility Uniform

DUTY AREA 24 - COMBAT WATER SURVIVAL

Tasks in this duty area emphasize the ability to prevent injury and to supervise, from a noninstructor standpoint, the Combat Water Survival Program. Areas of focus include physical techniques and fundamentals of water survival.

TASK: 8511.24.01 (CORE) PERFORM COMBAT WATER SURVIVAL SKILLS

CONDITION(S): Given a water scenario, a pack, and 782-gear.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Perform survival swimming skills.
2. Survive with a life preserver.
3. Survive without a life preserver.
4. Prepare equipment.
5. Survive with a pack.
6. Swim with a pack.
7. Protect against the cold.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. ARC SWIM/DIVE, American Red Cross Swimming and Diving, Mosby Lifeline, 1992
2. MCO 1500.52_, Marine Combat Water Survival Training
3. MCRP 3-02C, Marine Combat Water Survival

DISTANCE LEARNING PRODUCT(S):

1. MCI 8200, Staff Noncommissioned Officers Advanced Distance Education Program

DUTY AREA 25 - AUTOMATED INFORMATION PROCESSING

Tasks in this duty area emphasize the critical aspects of recruit accountability and administration. Areas of focus include database use, reporting requirements, and administrative issues.

TASK: 8511.25.01 (CORE) UTILIZE AUTOMATED SYSTEMS FOR RECRUIT TRAINING MANAGEMENT

CONDITION(S): Given automated systems and with the aid of references.

STANDARD(S): Per the references.

PERFORMANCE STEPS:

1. Perform data input.
2. Perform data manipulation.
3. Perform report generation.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. LOCAL SOP, Local Standing Operating Procedure (SOP)
2. MCM, Marine Corps Manual
3. MCRP 6-11B, Discussion Guide for Marine Corps Values

DUTY AREA 26 - CORE VALUES

Tasks in this duty area emphasize the professional development education of the drill instructor. Areas of focus include Marine Corps Core Values, ethical leadership, definitions and situations.

TASK: 8511.26.01 (CORE) INSTRUCT CORE VALUES

CONDITION(S): Given personnel to be trained and with the aid of references.

STANDARD(S): Per the references.

PERFORMANCE STEPS:

1. Instruct the definition of "Honor."
2. Instruct the definition of "Courage."
3. Instruct the definition of "Commitment."

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. CMC WHITE LETTER, CMC White Letter, 10-92
2. FM 22-100, Military Leadership
3. MCM, Marine Corps Manual
4. MCRP 6-11B, Discussion Guide for Marine Corps Values

DUTY AREA 27 - THE CRUCIBLE

Tasks in this duty area emphasize the conduct of the Crucible. Areas of focus include leadership, obstacles, conditioning hikes and stress management.

TASK: 8511.27.01 (CORE) CONDUCT THE CRUCIBLE EVENT

CONDITION(S): Given personnel to be trained and with the aid of references.

STANDARD(S): Per the references.

PERFORMANCE STEPS:

1. Conduct the historical lesson.
2. Supervise the Crucible Events.
3. Draw conclusions.
4. Reinforce USMC ethos and values.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. LOCAL SOP, Local Standing Operating Procedure (SOP)
2. MCRP 3-02A, Physical Readiness Training for Combat

DISTANCE LEARNING PRODUCT(S):

1. MCI 8200, Staff Noncommissioned Officers Advanced Distance Education Program

ADMINISTRATIVE INSTRUCTIONS:

1. Conduct of the Crucible stations is determined by obstacle availability and timing.

DUTY AREA 28 - INSTRUCTIONAL TECHNIQUES

Tasks in this duty area emphasize the professional development education of the drill instructor. Areas of focus include leadership, personnel management, and troop handling.

TASK: 8511.28.01 (CORE) PREPARE FOR INSTRUCTION

CONDITION(S): Given curriculum materials, personnel to be trained, an instructional setting, and with the aid of the references.

STANDARD(S): Per the references.

PERFORMANCE STEPS:

1. Review course materials.
2. Conduct rehearsals.
3. Prepare the instructional setting.
4. Gather instructional aids.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. FSIC, Instructional Management School, Formal School Instructor Curriculum
2. MCO 1553.1_, The Marine Corps Training and Education System
3. MCRP 3-0A, Unit Training Management Guide
4. MCRP 3-0B, How to Conduct Training
5. MCSATG, Marine Corps Systems Approach to Training Guide

TRAINING MATERIEL:

1. * Appropriate Instructional Setting
2. * Curriculum Materials

TASK: 8511.28.02 (CORE) DELIVER A PERIOD OF INSTRUCTION

CONDITION(S): Given curriculum materials, personnel to be trained, an instructional setting, and with the aid of the references.

STANDARD(S): Per the references.

PERFORMANCE STEPS:

1. Employ communication skills.

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2. Deliver introduction.
3. Deliver body using Explain, Demonstrate, and Practical Application.
4. Deliver Re-cap.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Cpl

REFERENCE(S):

1. FSIC, Instructional Management School, Formal School Instructor Curriculum
2. MCO 1553.1_, The Marine Corps Training and Education System
3. MCSATG, Marine Corps Systems Approach to Training Guide

TRAINING MATERIEL:

1. * Appropriate Instructional Setting
2. * Curriculum Materials

ADMINISTRATIVE INSTRUCTIONS:

1. Students will be required to deliver a selected period of instruction in association with this task.

TASK: 8511.28.03 (CORE) LEAD A GUIDED DISCUSSION

CONDITION(S): Given personnel to be trained and with the aid of references.

STANDARD(S): Per the references.

PERFORMANCE STEPS:

1. Prepare the area.
2. Review the references.
3. Determine the goals.
4. Introduce the topic.
5. Elicit student participation.
6. Summarize the learning points discussed.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. FSIC, Instructional Management School, Formal School Instructor Curriculum

2. MCM, Marine Corps Manual
3. MCRP 3-0A, Unit Training Management Guide
4. MCRP 3-0B, How to Conduct Training
5. MCRP 6-11B, Discussion Guide for Marine Corps Values

DUTY AREA 29 - RECRUIT TRAINING STANDARD OPERATING PROCEDURES (SOP)

Tasks in this duty area emphasize those procedures specifically related to local Recruit Training SOPs. Areas of focus include evaluations and training of personnel.

TASK: 8511.29.01 (CORE) COMPLETE RECRUIT TRAINING SOP CERTIFICATION

CONDITION(S): With the aid of references.

STANDARD(S): Per the references.

PERFORMANCE STEPS:

1. Review recruit training SOPs.
2. Pass written examination.
3. Re-certify as required.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. LOCAL SOP, Local Standing Operating Procedure (SOP)
-

TASK: 8511.29.02 (CORE) EVALUATE RECRUITS

CONDITION(S): With the aid of references.

STANDARD(S): Per the references.

PERFORMANCE STEPS:

1. Review standards contained in applicable recruit training SOPs.
2. Conduct practical application.
3. Conduct performance evaluations.
4. Document performance of recruits.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. MCM, Marine Corps Manual
2. MCO 1553.1_, The Marine Corps Training and Education System
3. MCRP 6-11B, Discussion Guide for Marine Corps Values
4. SAT GUIDE, USMC Systems Approach to Training (SAT) Guide

TASK: 8511.29.03 (CORE) CONDUCT TRAINING OF TRAINING ACCESSION PERSONNEL

CONDITION(S): Given personnel to be trained and with the aid of reference.

STANDARD(S): Per the reference.

PERFORMANCE STEPS:

1. Review applicable SOPs.
2. Plan the time required for preparation, movement, and training.
3. Operate as a member of a series team.
4. Conduct the training.

INITIAL TRAINING SETTING: FLC Sustainment: 12 Req By: Sgt

REFERENCE(S):

1. LOCAL SOP, Local Standing Operating Procedure (SOP)

SUMMARY/INDEX OF INDIVIDUAL TRAINING STANDARDS BY SPECIFIC CATEGORY (MOJT, DL, PST)

1. This enclosure summarizes the Individual Training Standards (ITS) according to three categories:

Appendix A: ITSs Trained via Managed On-The-Job Training (MOJT)

Appendix B: ITSs Supported by Distance Learning (DL) Products

Appendix C: ITSs Supported by Performance Support Tools (PST)

2. If no information is applicable to a category, the appendix will include a statement to that effect.

3. Format. The columns in each appendix are as follows:

a. SEQ. Sequence Number. This number dictates the order in which tasks for a given duty area are displayed.

b. TASK. ITS Designator. This is the permanent designator assigned to the task when it is created.

c. TITLE. ITS Task Title.

d. CORE. An "X" appears in this column when the task is designated as a "core" task required to "make" a Marine or qualify that Marine for the appropriate MOS. The absence of an "X" indicates that this is an advanced ("core plus") task that is mission, grade, or billet specific.

e. FLC. Functional Learning Center. An "X" appears in this column when the FLC is designated as the initial training setting. The absence of an "X" indicates that the initial training is accomplished through Managed On-The-Job Training (MOJT).

f. DL. Distance Learning (DL) Product. An "X" in this column indicates that at least one DL product is associated with this task. Consult enclosure (6) for details.

g. PST. Performance Support Tool (PST). An "X" in this column indicates that at least one PST is associated with this task. Consult enclosure (6) for details.

h. SUS. Sustainment Training Period. An entry in this column represents the number of months between evaluation or retraining by the unit to maintain the proficiency required by the standard, provided the task supports the unit's METL.

i. REQ BY. Required By. An entry in this column depicts the lowest grade required to demonstrate proficiency in this task.

j. PAGE. Page Number. This column lists the number of the page in enclosure (6) that contains detailed information concerning this task.

INDIVIDUAL TRAINING STANDARDS TRAINED VIA MANAGED ON-THE-JOB TRAINING

<u>SEQ</u>	<u>TASK</u>	<u>TITLE</u>	<u>CORE</u>	<u>FLC</u>	<u>DL</u>	<u>PST</u>	<u>SUS</u>	<u>REQ</u>	<u>BY</u>	<u>PAGE</u>
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MOS 8511, DRILL INSTRUCTOR

There are no MOJT tasks assigned to any duty areas within this MOS.

INDIVIDUAL TRAINING STANDARDS SUPPORTED BY DISTANCE LEARNING PRODUCTS

This appendix includes a summary listing of all ITS tasks that have at least one currently available or planned distance learning (DL) product associated with them. They are grouped by MOS and Duty Area. This appendix is not all inclusive, as additional distance learning products are available from other services and commercial entities, and are too numerous to identify.

SEQ	TASK	TITLE	CORE	FLC	DL	PST	SUS	REQ	BY	PAGE
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MOS 8511, DRILL INSTRUCTOR

DUTY AREA 01 - MILITARY JUSTICE AND THE LAW OF WAR

1)	8511.01.01	INSTRUCT THE MILITARY'S JUSTICE SYSTEM	X	X	X	12	Sgt	6-A-1		
2)	8511.01.02	INSTRUCT THE OFFENSES PUNISHABLE UNDER THE ARTICLES OF THE UCMJ	X	X	X	12	Sgt	6-A-1		
3)	8511.01.03	INSTRUCT THE FORMS OF PUNISHMENT THAT MAY BE IMPOSED FOR VIOLATIONS OF THE UCMJ	X	X	X	12	Sgt	6-A-2		
4)	8511.01.04	INSTRUCT THE TYPES OF COURTS-MARTIALS	X	X	X	12	Sgt	6-A-3		
5)	8511.01.05	INSTRUCT ARTICLE 31, RIGHTS OF THE ACCUSED	X	X	X	12	Sgt	6-A-3		
6)	8511.01.06	INSTRUCT ARTICLE 15, NON-JUDICIAL PUNISHMENT (NJP)	X	X	X	12	Sgt	6-A-4		
7)	8511.01.07	INSTRUCT THE PROBLEM SOLVING METHODS AVAILABLE TO ALL MARINES	X	X	X	12	Sgt	6-A-4		
8)	8511.01.08	INSTRUCT THE TYPES OF DISCHARGES	X	X	X	12	Sgt	6-A-5		
9)	8511.01.09	INSTRUCT THE LAW OF WAR	X	X	X	12	Sgt	6-A-6		

DUTY AREA 04 - MARINE CORPS UNIFORMS, CLOTHING, AND EQUIPMENT

2)	8511.04.02	INSTRUCT HOW TO MAINTAIN INDIVIDUAL EQUIPMENT	X	X	X	12	Sgt	6-A-15		
3)	8511.04.03	INSTRUCT HOW TO WEAR AUTHORIZED UNIFORM(S)	X	X	X	12	Sgt	6-A-16		
4)	8511.04.04	INSTRUCT HOW TO WEAR INDIVIDUAL EQUIPMENT	X	X	X	12	Sgt	6-A-16		
5)	8511.04.05	INSTRUCT HOW TO MAINTAIN PERSONAL APPEARANCE	X	X	X	12	Sgt	6-A-17		
6)	8511.04.06	INSTRUCT HOW TO MAINTAIN STANDARDS FOR CIVILIAN ATTIRE	X	X	X	12	Sgt	6-A-17		
7)	8511.04.07	INSTRUCT HOW TO PREPARE FOR A PERSONNEL INSPECTION	X	X	X	12	Sgt	6-A-18		
8)	8511.04.08	INSTRUCT HOW TO PREPARE FOR A CLOTHING AND EQUIPMENT INSPECTION	X	X	X	12	Sgt	6-A-19		
9)	8511.04.09	INSTRUCT THE CLASSIFICATIONS OF MARINE CORPS AWARDS	X	X	X	12	Sgt	6-A-19		

SEQ	TASK	TITLE	CORE	FLC	DL	PST	SUS	REQ	BY	PAGE
<u>DUTY AREA 05 - MARINE CORPS LEADERSHIP</u>										
1)	8511.05.01	INSTRUCT MARINE CORPS LEADERSHIP	X	X	X		12	Sgt		6-A-21
2)	8511.05.02	INSTRUCT THE DEFINITION OF COMBAT	X	X	X		12	Sgt		6-A-21
3)	8511.05.03	INSTRUCT THE ELEMENTS USUALLY ENCOUNTERED IN A COMBAT ENVIRONMENT	X	X	X		12	Sgt		6-A-22
4)	8511.05.04	INSTRUCT THE STRESSES OF COMBAT	X	X	X		12	Sgt		6-A-22
5)	8511.05.05	INSTRUCT THE MARINE CORPS PRINCIPLES FOR OVERCOMING FEAR	X	X	X		12	Sgt		6-A-23
7)	8511.05.07	DISCUSS MENTORING	X	X	X		12	Sgt		6-A-24
<u>DUTY AREA 06 - SUBSTANCE ABUSE</u>										
1)	8511.06.01	INSTRUCT THE MARINE CORPS POLICY ON THE USE OF ILLEGAL DRUGS	X	X	X		12	Sgt		6-A-27
2)	8511.06.02	INSTRUCT THE PROGRAM CREATED TO COMBAT THE USE OF ILLEGAL DRUGS	X	X	X		12	Sgt		6-A-27
3)	8511.06.03	INSTRUCT THE MARINE CORPS POLICY ON ALCOHOL ABUSE	X	X	X		12	Sgt		6-A-28
4)	8511.06.04	INSTRUCT THE INDICATORS OF ALCOHOL ABUSE	X	X	X		12	Sgt		6-A-28
5)	8511.06.05	INSTRUCT THE MEDICAL HAZARDS OF TOBACCO USE	X	X	X		12	Sgt		6-A-29
<u>DUTY AREA 07 - TROOP INFORMATION</u>										
1)	8511.07.01	INSTRUCT THE MARINE CORPS EDUCATION PROGRAMS	X	X	X		12	Sgt		6-A-30
2)	8511.07.02	INSTRUCT THE TYPES OF AUTHORIZED ABSENCE	X	X	X		12	Sgt		6-A-31
3)	8511.07.03	INSTRUCT THE AGENCIES THAT PROVIDE MARINES WITH ASSISTANCE FOR PERSONAL AND FAMILY PROBLEMS	X	X	X		12	Sgt		6-A-31
4)	8511.07.04	INSTRUCT THE FACTORS AFFECTING CAREER DEVELOPMENT	X	X	X		12	Sgt		6-A-32
5)	8511.07.05	INSTRUCT THE MARINE CORPS POLICY ON SEXUAL HARASSMENT	X	X	X		12	Sgt		6-A-32
6)	8511.07.06	INSTRUCT THE MARINE CORPS POLICY ON EQUAL OPPORTUNITY	X	X	X		12	Sgt		6-A-33
7)	8511.07.07	INSTRUCT THE MARINE CORPS POLICY ON HAZING	X	X	X		12	Sgt		6-A-33
<u>DUTY AREA 09 - FORCE PROTECTION AND INTERIOR GUARD</u>										
3)	8511.09.03	INSTRUCT PROCEDURES FOR STANDING A SENTRY POST	X	X	X		12	Sgt		6-A-41
6)	8511.09.06	INSTRUCT THE CHARACTERISTICS OF TERRORISM	X	X	X		12	Sgt		6-A-42
<u>DUTY AREA 11 - INDIVIDUAL WEAPONS</u>										
1)	8511.11.01	INSTRUCT HOW TO PERFORM WEAPONS HANDLING PROCEDURES WITH THE M16A2 SERVICE RIFLE	X	X	X		12	Sgt		6-A-47

SEQ	TASK	TITLE	CORE	FLC	DL	PST	SUS	REQ	BY	PAGE
<u>DUTY AREA 13 - SCOUTING AND PATROLLING</u>										
1)	8511.13.01	INSTRUCT HOW TO PERFORM UNAIDED DAY AND NIGHT OBSERVATION TECHNIQUES	X	X	X		12	Sgt		6-A-56
<u>DUTY AREA 17 - COMBAT CONDITIONING AND CONTINUING ACTIONS</u>										
3)	8511.17.03	INSTRUCT HOW TO CAMOUFLAGE ONE'S SELF AND INDIVIDUAL COMBAT EQUIPMENT (ICE)	X	X	X		12	Sgt		6-A-57
6)	8511.17.06	INSTRUCT HOW TO PERFORM INDIVIDUAL MOVEMENT	X	X	X		12	Sgt		6-A-59
<u>DUTY AREA 22 - PHYSICAL FITNESS</u>										
1)	8511.22.01	INSTRUCT PHYSICAL FITNESS	X	X	X		12	Sgt		6-A-68
2)	8511.22.02	CONDUCT A PHYSICAL TRAINING SESSION	X	X	X		12	Sgt		6-A-68
3)	8511.22.03	CONDUCT A CONDITIONING RUN	X	X	X		12	Sgt		6-A-69
4)	8511.22.04	CONDUCT AN OBSTACLE COURSE	X	X	X		12	Sgt		6-A-69
5)	8511.22.05	CONDUCT A CIRCUIT COURSE	X	X	X		12	Sgt		6-A-70
6)	8511.22.06	CONDUCT A CONFIDENCE COURSE	X	X	X		12	Sgt		6-A-70
7)	8511.22.07	CONDUCT THE COMBAT CONDITIONING COURSE	X	X	X		12	Sgt		6-A-71
8)	8511.22.08	CONDUCT A CONDITIONING HIKE	X	X	X		12	Sgt		6-A-71
9)	8511.22.09	SUPERVISE ROPE OPERATIONS	X	X	X		12	Cpl		6-A-72
<u>DUTY AREA 24 - COMBAT WATER SURVIVAL</u>										
1)	8511.24.01	PERFORM COMBAT WATER SURVIVAL SKILLS	X	X	X		12	Sgt		6-A-75
<u>DUTY AREA 27 - THE CRUCIBLE</u>										
1)	8511.27.01	CONDUCT THE CRUCIBLE EVENT	X	X	X		12	Sgt		6-A-78

INDIVIDUAL TRAINING STANDARDS SUPPORTED BY PERFORMANCE SUPPORT TOOLS

There are no performance support tools assigned to any tasks in this order.